

American Guild of Organists



LEADERSHIP TRAINING AND ORIENTATION DOCUMENTS

Prepared for use in Houston, Texas
on Thursday, June 23, 2016 by AGO National Council,
Board of Regional Councillors, and AGO HQ Staff

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American Guild of Organists

Mission, Vision, and Value Proposition

Mission Statement

The mission of the American Guild of Organists is to foster a thriving community of musicians who share their knowledge and inspire passion for the organ.

Vision Statement

The vision of the American Guild of Organists is to engage, support and uplift every organist.

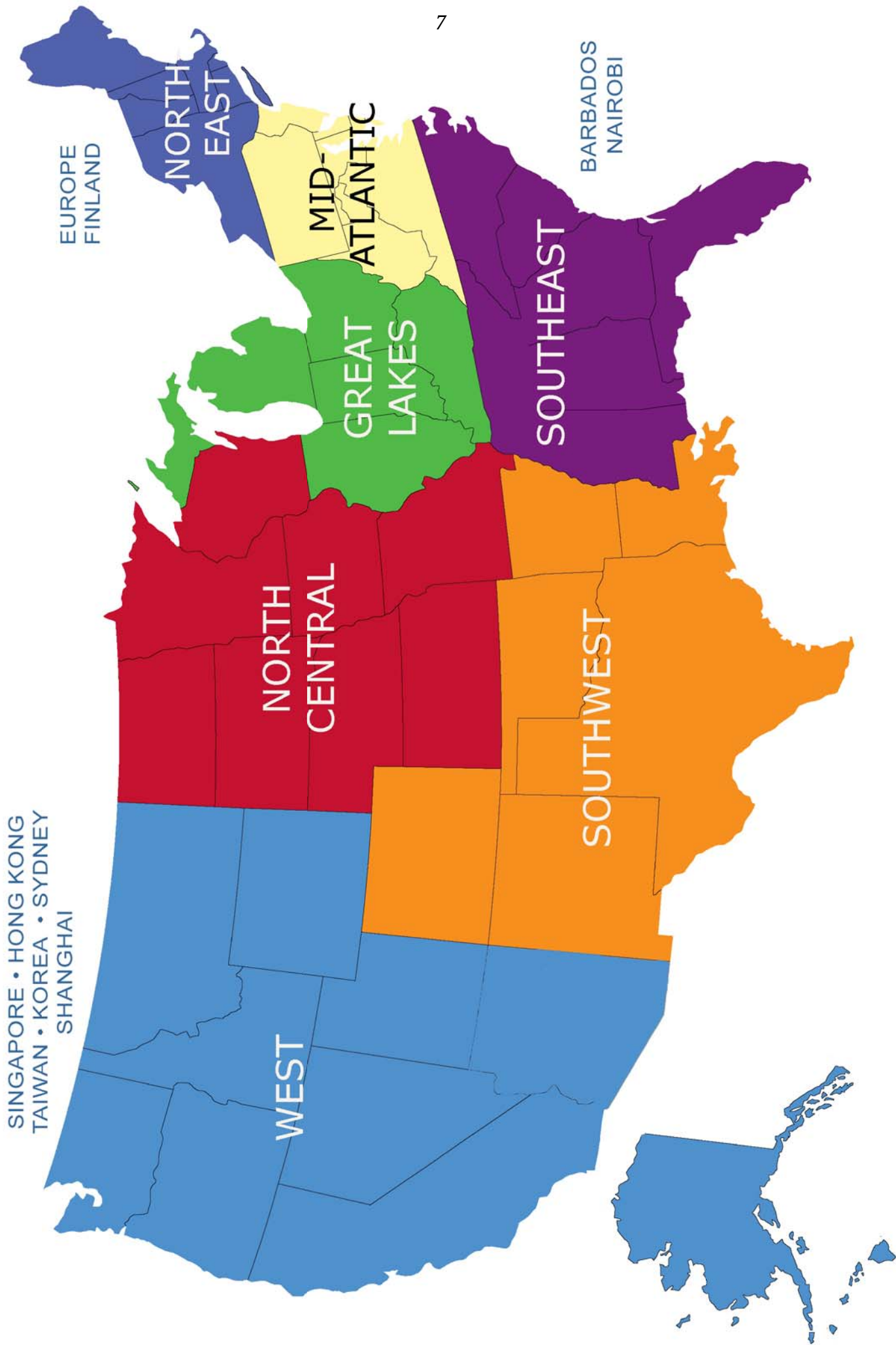
Value Proposition

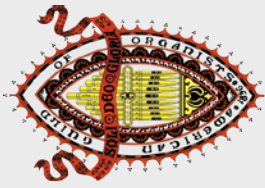
(A Value Proposition is simply a promise of value to be delivered--a statement of the specific benefits you can expect through AGO membership.)

As a member of the American Guild of Organists you can

- **connect** with other organists
- **enhance** your skills as an organist and choral conductor
- **celebrate** the organ in historic and evolving contexts
- **discover** news of the organ and choral world online and in *The American Organist*
- **nurture** new organists of all ages
- **share** knowledge and expertise
- **enjoy** camaraderie at chapter events and conventions
- **find** inspiration and challenge
- **receive** encouragement from colleagues
- **experience** great organs and organists
- **access** career opportunities and job listings
- **earn** professional credentials through AGO certification

Approved by National Council May 9, 2016; revised by National Council June 7, 2016.





AGO
LEADERSHIP
STRUCTURE
as of July 1, 2016

National Council

The National Officers and National Councillors Elected by the members

Committees

19 standing committees and various ad hoc task forces

AGO MEMBERSHIP

Members in 306 chapters as well as more than 600 independent members

National Officers

- President
- Vice President/Councillor for Competitions and New Music
- Secretary/Councillor for Communications
- Treasurer/Councillor for Finance and Development

National Councillors

- Councillor for Membership
- Councillor for Conventions
- Councillor for Education

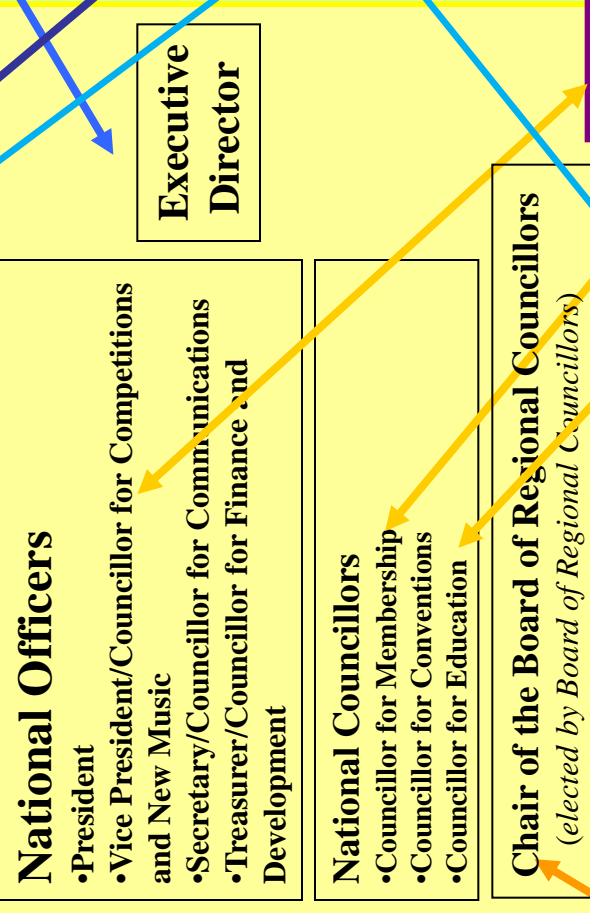
Chair of the Board of Regional Councillors
(elected by Board of Regional Councillors)

Chaplain - an honorary member of the National Council

Board of Regional Councillors

- One Councillor in each of the seven AGO regions elected by the members of the respective regions.
- One Councillor elected chair serves *ex officio* as a voting member of the National Council.

Executive Director



AGO Headquarters Staff

- Executive Director
- Director of Development and Communications
- Director of Information Technology and Digital Communications
- Manager of Competitions and Educational Resources
- Manager of Membership and Chapter Relations
- Membership Assistant
- Financial Administrator
- Accounting Assistant
- Executive Assistant
- **The American Organist**
- Editor

AGO Young Organists (AGOYO)

Virtual divisions in each region with Dean, Sub-Dean and Registrar

District Conveners

Each of the 52 District Conveners reports to a Regional Councillor, and serves as liaison between groups of chapters and the Regional Councillor

7 Regional Coordinators for Competitions

7 Regional Coordinators for Professional Development

7 Regional Coordinators for Education

Prepared by Marcia Van Oyen on behalf of the Committee for Membership Development and Chapter Support, 28 June 2002
 Revised through May 19, 2016.

Officers, Council Members and Committee Members are drawn from across the United States; all volunteer their time and services.

NATIONAL BYLAWS

Adopted April 13, 1896, and as amended
by National Council through June 20, 2016 in Houston, Texas.

ARTICLE I NAME AND ORGANIZATION

Section 1. The name of this nonprofit educational corporation is AMERICAN GUILD OF ORGANISTS. The corporation shall hereinafter in these Bylaws be referred to as the "Guild."

Section 2. The Headquarters office of the Guild shall be in New York, New York. The Guild shall be subdivided into Regions, Districts and Chapters, as herein defined.

ARTICLE II MISSION STATEMENT

Section 1. The mission of the American Guild of Organists is to foster a thriving community of musicians who share their knowledge and inspire passion for the organ.

Section 2. Nothing in these Bylaws shall be read, and none of the Guild's activities pursuant to these Bylaws shall be undertaken or executed, in a manner inconsistent with this mission statement.

ARTICLE III CLASSES OF MEMBERSHIP

Section 1. The membership of the Guild shall be divided into two classes: Voting Members and Non-Voting Members. All individuals shall be eligible for membership and participation in the American Guild of Organists. The Guild (its Headquarters, Regions, Districts and Chapters) shall not discriminate on the basis of race, national origin, age, religious affiliation, gender, marital status, sexual orientation, disability or medical condition (including, but not limited to, Acquired Immune Deficiency Syndrome).

VOTING MEMBERS

Section 2. The Voting Members shall consist of General Members, Independent Members and Certificated Members.

(a) **General Members.** General Members shall consist of organists and choral conductors and other individuals who support the purposes of the Guild who shall (I) be approved by a Chapter; (II) be elected to membership by the National Council; and (III) have paid the dues and fees set by the National Council.

As long as they maintain their standing as Members of the Guild, General Members shall be eligible to (I) take the Guild examinations for certification; (II) be nominated for election to Chapter, Regional, and National Office, and to the National Council; (III) serve on National Committees; (IV) vote in Chapter, Regional, and National elections; and (V) receive the official journal of the Guild.

(b) **Independent Members.** Independent Members shall consist of organists and choral conductors and other individuals who support the purposes of the Guild who shall (I) be elected to membership by the National Council without a chapter affiliation; and (II) have paid the dues and fees set by the National Council.

As long as they maintain their standing as Members of the Guild, Independent Members shall be eligible to (I) take the Guild examinations for certification; (II) be nominated for election to Regional and National Office; (III) serve on National Committees; (IV) vote in Regional and National elections; and (V) receive the official journal of the Guild.

For purposes of utilizing the Guild's Grievance Procedures (Procedures for Dealing with Complaints about Termination) and the Discipline, Independent Members shall be considered members of the Chapter which is nearest to their primary residence. "Nearest" shall be defined as the residence of the closest Chapter Dean at the time an incident occurred that gave rise to the use of the Grievance Procedures or the Discipline.

(c) **Certificated Members.** Certificated Members shall consist of those General Members and Independent Members in good standing who have passed appropriate examinations and have been granted appropriate certificates as designated by the National Council. Choir Masters, Associates, and Fellows shall be known as the Academic Membership. The levels of certification are:

1. **Service Playing.** Holders of the Service Playing Certificate have passed a test designed to demonstrate basic competence in organ playing in the setting of religious services. Holders of the Service Playing Certificate shall be entitled to affix to their names the letters SPC.

2. **Colleague.** Colleague Certification is awarded to those General Members and Independent Members who have passed an examination designed to demonstrate competence in organ playing and musical knowledge and ability at a level preliminary to that required of Academic Membership. Holders of the Colleague Certificate shall be known as Colleagues and shall be entitled to affix to their names the letters CAGO.

3. **Choir Master.** Those General Members and Independent Members who have passed an examination designed to demonstrate a high level of knowledge and competence in choral and conducting techniques and knowledge of the literature and theory of music shall be known as Choir Masters. Choir Masters shall be entitled to affix to their names the letters ChM, or to append the letters ChM to their other certificate designations as follows: FAGO, ChM; AAGO, ChM; or CAGO, ChM.

4. **Associate.** Those General Members and Independent Members who have passed an examination designed to demonstrate an advanced level of competence

in organ performance, knowledge of the organ and its literature, and the history, philosophy, theory, and practice of music shall be known as Associates. Associates shall be entitled to affix to their names the letters AAGO.

5. **Fellow.** Those Certificated Members who hold the Associate Certificate of the Guild, or who have earned the Associate or Fellowship Certificate from the Royal College of Organists or the Royal Canadian College of Organists, and who have passed an examination designed to demonstrate theoretical and practical attainments as organists and scholarly musicians at the highest level shall be known as Fellows. Fellows shall be entitled to affix to their names the letters FAGO.

(d) **Lifetime Members.** Lifetime membership is open to anyone upon payment of such monetary amount as may be established by National Council. This membership carries the full rights and privileges of the Voting Member throughout the lifetime of the member.

NON-VOTING MEMBERS

Section 3. Non-Voting Members shall consist of National Subscribing Members, National Honorary Members, and Organizational Affiliate Members.

(a) **National Subscribing Members.** National Subscribing members shall consist of those individuals who (I) are not organists or choral conductors, but who (II) are interested in the work of the Guild, and (III) have paid the dues and fees set by the National Council.

The privileges of this class of membership shall be limited to eligibility to receive the official journal of the Guild.

(b) **National Honorary Members.** National Honorary Members shall consist of those individuals not otherwise members of the Guild who have made a distinguished contribution to the furtherance of the purposes of the Guild.

National Honorary Members shall be nominated by five Voting Members of the Guild in good standing and shall be elected by the National Council. Such members shall not be required to pay any dues or fees.

The privileges of this class of membership shall include the right to participate in all Guild activities and to receive the official journal of the Guild. National Honorary Members shall not be eligible to hold office and they shall have no vote.

(c) **Organizational Affiliate Members** shall consist of individuals who (I) are members of other organizations which, by action of the National Council, are affiliated with the Guild or participate in the publication of the official journal of the Guild, and (II) pay dues and fees as set by mutual agreement between the Guild and such other organizations.

The privileges of this class of membership shall be limited to eligibility to receive the official journal of the Guild.

Section 4. The National Council may designate additional sub-classes of membership within the major classes defined above, and it may establish criteria and privileges for such sub-classes.

ARTICLE IV ORGANIZATION AND GOVERNANCE

Section 1. The governance of the Guild is vested in the National Council and the National Officers as herein defined.

NATIONAL COUNCIL

Section 2. The National Council shall consist of four National Officers, three Councillors, and the chair of the Board of Regional Councillors. The National Officers and Councillors are elected by national ballot in even-numbered years.

Section 3. The National Council is responsible for the entire management of the affairs of the Guild. Its responsibilities and authority shall include, but not be limited to, the following: (I) to organize and disband Chapters; (II) to establish and amend regional boundaries; (III) to elect candidates to membership; (IV) to assess and collect dues and fees; (V) to invest and appropriate the funds of the Guild; (VI) to employ an executive director and such additional salaried staff and other personnel as are necessary to conduct the business of the Guild; (VII) to fill vacancies in National Offices in accordance with the provisions of these Bylaws; (VIII) to enact and amend Operating Procedures; and (IX) to establish policies and procedures for examinations, competitions, publications, and national and regional conventions.

Section 4. Meetings. The National Council shall meet at least twice each year. Additional meetings of the National Council may be called by the President or on petition by three members of the National Council. The Regional Councillors will meet with the National Council at least once per year.

Notice of the time and place of a regular meeting shall be given to each member of the National Council at least thirty (30) days prior to the date of such meeting. An agenda of the matters to be considered at a regular meeting shall be distributed to each member of the National Council at least fourteen (14) days prior to the date of such meeting.

Notice of the time and place of a special meeting shall be given to each member of the National Council at least fourteen (14) days prior to the date of such meeting. An agenda of the matters to be considered at such a special meeting shall be distributed with the notice relating thereto.

Section 5. At all meetings of the National Council, the presence of not less than two thirds of its members shall constitute a quorum for the transaction of business. The National Council and the Regional Councillors may meet separately or jointly by teleconference.

NATIONAL OFFICERS

Section 6. The National Officers of the Guild shall consist of a President, a Vice President, a Secretary, and a Treasurer. All National Officers shall be elected by national ballot from among the General, Independent and

Certificated Members. The election of the officers shall take place before or at the annual meeting of the Guild held in even-numbered years. The National Officers shall hold office for two years or until their successors are duly elected. The terms of all National Officers shall begin July 1. All National Officers shall serve concurrently as members of the National Council. No Member shall serve more than three (3) successive terms in any one National Office, nor more than five (5) consecutive terms in any of the offices set forth in Article IV, Section 2, hereof.

The National Officers of the Guild shall each have such powers and duties as generally pertain to their respective offices, as well as such powers and duties as may be specifically set forth in these Bylaws, or as may from time to time be specifically conferred, imposed, or limited by the National Council. Each National Officer shall maintain an email address.

(a) The **President** shall be the chief executive officer of the Guild and shall preside at all national meetings of the Guild and the National Council; the President or a designee shall be an *ex officio* member of the executive committees of the Chapters, and all special and standing committees of the Guild, with the exception of the National Nominating Committee.

(b) The **Vice President**, also known as the **Councillor for Competitions and New Music**, in the absence or disability of the President, shall perform the duties and exercise the powers of the President. The Vice President shall serve as the Parliamentarian; shall keep, or cause to be kept, the Bylaws, Operating Procedures and all other rules and regulations of the Guild; shall initiate and oversee the long range planning of the Guild; shall coordinate the work of the Guild in internal affairs and Chapter administration; shall coordinate the work of the Guild in the areas of performance and composition competitions, and the commissioning and support of new music; and shall perform other duties as may be prescribed by the National Council.

(c) The **Secretary**, also known as the **Councillor for Communications**, shall keep, or cause to be kept, lists of members in their respective classes; shall have custody of the records of the Guild; shall coordinate the work of the Guild in the area of member services, membership development and chapter support; shall be custodian of the corporate seal; and shall be responsible for recording the proceedings of the meetings of the Guild and the National Council; and shall coordinate the work of the Guild with respect to marketing, information technology, and editorial resources.

(d) The **Treasurer**, also known as the **Councillor for Finance and Development**, shall have supervision over the management of the funds of the Guild, and shall keep, or cause to be kept, full and accurate records of receipts and disbursements in books belonging to the Guild; and shall deposit, or cause to be deposited, all monies and other valuable effects in the name of and to the credit of the Guild. The Treasurer /Councillor for Finance and Development shall develop, or cause to be developed, the annual budget of the Guild, and shall coordinate the work of the Guild in the areas of financial structure, development, and investment of financial resources.

(e) A **National Chaplain**, an honorary National Officer, may be appointed by the National Council. The Chaplain shall not be a member of the National Council, but shall serve a term of two years, to coincide with the terms of the elected National Officers.

COUNCILLORS

Section 7. Three Councillors shall be elected by national ballot at the Annual Meeting of the Guild held in even-numbered years and shall hold office for two years or until their successors are duly elected. No Member shall serve more than three (3) successive terms as a Councillor. Each Councillor shall maintain an email address. Each Councillor shall coordinate and represent to the National Council a specific area of the work of the Guild. The National Council shall assign all standing and special committees to the jurisdiction of one of the councillors, whose responsibilities shall be designated as follows:

(a) **Councillor for Education:** Coordinates the work of the Guild in the areas of educational programs and resources, examinations, and certification. This person shall have attained AAGO or FAGO certification.

(b) **Councillor for Membership:** Coordinates the work of the Guild in the areas of membership development and chapter support, career development and support, and musicians in part-time employment.

(c) **Councillor for Conventions:** Coordinates the work of the Guild in the areas of Regional and National Conventions.

The Councillors shall be elected from among the General, Independent and Certificated Members.

REGIONAL COUNCILLORS

Section 8. A Regional Councillor shall be elected by the voting Members of the Guild officially assigned to each of the Regions, including both General Members and Independent Members. Regional Councillors shall be elected at the Annual Meeting of the Guild held in even-numbered years and shall hold office for two years or until their successors are duly elected. No Member shall serve more than three (3) successive terms as a Regional Councillor. The duties of the Regional Councillors shall include the supervision and coordination of the work of the Guild in each Region.. The Regional Councillors meet together as a Board and elect a Chair who serves, *ex officio*, as a voting member of National Council.

NATIONAL NOMINATING COMMITTEE

Section 9. The National Nominating Committee shall nominate candidates for national office and suggest candidates for committee positions to the National Council.

Section 10.

The NNC shall consist of six (6) members, no more than two (2) of whom may have served on National Council within the past two years, of whom none is a current member of National Council, and at least two (2) of whom shall hold certification (FAGO, AAGO, ChM, CAGO, SPC). Three (3) members of the National Nominating Committee shall be elected by the National Council at its first meeting following each national election. Members of the National Nominating Committee shall serve a single four-year term. Upon recommendation of the President, the National Council shall appoint a Director from among the members of the Committee. The Director shall serve a term of two years and may be reappointed. No sitting member of the National Nominating Committee may run for any national office. A person who decides to do so must resign immediately from the National Nominating Committee and be replaced before the name is put on the slate.

OTHER COMMITTEES

Section 11. Additional Committees, both standing and special, may be appointed by the National Council. Their appointment, membership, terms of office, and functions shall be determined by the National Council and delineated in the Operating Procedures of the Guild. The National Council shall assign each committee to the jurisdiction of one of the National Councillors, or may determine that a committee shall report to a National Officer, or directly to the National Council. Each member of a National Committee shall maintain an email address.

EXECUTIVE DIRECTOR

Section 12. The Executive Director shall manage the operation of the Guild and have authority to engage and supervise all other paid employees of the Guild, subject to the supervision and direction of the President and of the National Council. The Executive Director shall be a non-voting member of the National Council and all National Committees, with the exception of the National Nominating Committee and the Personnel Committee. The Executive Director shall also be an officer of the Guild for purposes of executing contracts, government forms, leases, grant applications, and similar documents on behalf of the Guild. The Executive Director shall be empowered to sign all documents and do all things necessary and proper to bind the AGO legally in such matters.

ARTICLE V MEETINGS OF THE GUILD

Section 1. Annual Meeting. In odd-numbered years, the Annual Meeting shall be held at the start of business of the National Council's spring meeting, unless the National

Council shall, not fewer than sixty (60) days prior thereto, specify a different place and/or time, and shall give not fewer than fourteen (14) days' notice thereof to the members.

In even-numbered years the Annual Meeting shall be held in conjunction with the National Convention of the Guild. This meeting shall be a convention event, with no competing activities scheduled, and shall be open to all members of the Guild in good standing.

The agenda of the Annual Meeting shall include (I) reports from National Officers and Councillors on the work and financial condition of the Guild, and (II) in even-numbered years the election and installation of National Officers, National Councillors, and Regional Councillors. Additional items for inclusion on the agenda of the Annual Meeting may be submitted by Members of the Guild, in writing, to the National Council for consideration and approval at its meeting prior to the National Convention.

Section 2. Additional meetings of the Guild may be called by the President, or on petition by the National Council, upon written notice to the Members not less than thirty (30) days prior to such meeting.

Section 3. At all meetings of the Guild the presence in person or by proxy at the commencement of such meeting of not fewer than one hundred (100) Members shall be necessary and sufficient to constitute a quorum for the transaction of any business.

Section 4. All meetings of the Guild shall be conducted in accordance with Robert's Rules of Order, current edition.

Section 5. When choosing sites for its activities the Guild shall select, wherever possible, locations that are in accord with the Guild policy of non-discrimination, and which are accessible to those with physical disabilities.

ARTICLE VI REGIONS

Section 1. The Guild shall be divided, for purposes of administration and representation, into seven Regions, which are defined as geographically delineated units. Their geographic boundaries shall be set by the National Council. The National Council will assign to a Region each Chapter of the Guild (and the members thereof) and each Independent Member. Chapters located near regional borders and/or whose members reside in more than one Region may, upon approval by the National Council, be reassigned to an adjoining Region. The National Council may further partition each Region into smaller Districts that lie within Regions as geographical areas corresponding either to state boundaries or to some other delineation determined by the National Council.

Section 2. Regional Officers. The chief officer of each Region shall be the Regional Councillor. District Conveners and other officials may be appointed by the National Council. Each regional officer shall maintain an email address.

(a) **The Regional Councillor .** The Regional Councillor shall be elected in accordance with Article VIII of these Bylaws, shall act as chief executive officer of the Region and shall represent the National Council and the Guild within the Region. The responsibilities and duties of the Regional Councillors shall be assigned by the National Council and delineated in the Operating Procedures of the Guild. The Regional Councillors shall recommend to the National Council the formation and disbandment of Chapters within each Region, and shall ensure that Chapter elections are held, and that Chapter business is conducted, in a manner consistent with these Bylaws and the Operating Procedures of the Guild.

(b) **District Conveners.** Each Regional Councillor may nominate, for appointment by the National Council, District Conveners for the development of the Guild's interests in each state or area located within the Region. The District Convener shall assist the Regional Councillor in the work of the Region, and shall undertake other duties and responsibilities as designated by the National Council and delineated in the Operating Procedures of the Guild.

(c) **Other Officers.** The National Council may appoint additional officers at the Regional level to assist the Regional Councillors with specific areas of the Guild's work. The Regional Councillors shall nominate, and the National Council appoint, such officers.

ARTICLE VII CHAPTERS

Section 1. Definition. A Chapter shall be defined as a local group of Members of the Guild. Chapters shall be governed under the Charter and Bylaws of the Guild. All details connected with the description of boundaries, formation, and operation of the Chapters shall be subject to the National Council.

Section 2. Formation. Chapters may be formed at the written request of twelve (12) Voting Members or prospective members of the Guild. Upon written recommendation by the applicable Regional Councillor, the President may authorize the organization of a Chapter and appoint its officers, subject to ratification by the National Council.

Section 3. Membership. The membership of a Chapter shall consist of Voting and Non-Voting Members as defined in Article III, and Dual Members, Chapter Friends, and Chapter Honorary Members.

(a) **Dual Members.** Dual Members shall consist of those Voting Members who (I) have established primary membership through another Chapter, (II) are approved by the Chapter, and (III) have paid the dues and fees set by the National Council. Dual Members are eligible to vote and hold office in both the primary and secondary Chapter, though each Member has only one vote in National and Regional elections.

(b) **Chapter Friends.** Chapter Friends shall consist of those individuals who (I) support the purposes of the Guild, (II) are not organists or choral conductors, and (III) have paid the dues and fees set by the Chapter. Chapter

Subscribing Members shall require no election to membership and shall have no vote.

The privileges of this class of membership shall be (I) participation in Chapter activities and (II) receipt of Chapter publications.

(c) **Chapter Honorary Members.** Chapter Honorary Members shall consist of those individuals who have made a distinguished contribution to the furtherance of the purposes of the Guild and the Chapter. They shall be nominated by two Voting Members of the Chapter in good standing and elected by the Chapter. Such members shall not be required to pay any dues or fees set by the National Council.

The privileges of this class of membership shall include the right to participate in all Chapter activities and to receive Chapter publications. If the Chapter pays dues and fees set by the National Council, Chapter Honorary Members may have the privileges of Voting Membership; otherwise, the Chapter Honorary Members shall not be eligible for election to Chapter or Guild office and they shall have no vote.

Section 4. Organization and Governance. Each Chapter may establish its own operating procedures, provided, however, that such operating procedures do not conflict with the Charter or Bylaws of the Guild. The operating procedures must be approved by the Chapter, the Regional Councillor, and the Vice President. The governance of each Chapter is vested in the Chapter Officers and Executive Committee as herein defined.

Each Chapter shall have a Dean, a Secretary, a Treasurer, and as many other officers as may be determined to be advisable.

The Chapter Executive Committee shall consist of the Officers plus as many additional Members at large as are determined advisable. Chapter Officers and Members at large of the Executive Committee shall be elected annually or biennially, as each chapter shall determine, by ballot from among the Voting Members of the Chapter in a general election. The Chapter Officers shall hold office for one (1) or two (2) year(s) or until their successors have been duly elected and may be re-elected in accordance with Chapter operating procedures. Terms of office shall begin July 1 of the year in which the election is held. Members at large of the Executive Committee of a Chapter shall hold office for three (3) years (in the case of chapters with annual elections) or four (4) years (in the case of chapters with biennial elections) or until their successors have been duly elected, with one third of the members of the Executive Committee being elected at each. They may be re-elected in accordance with Chapter operating procedures.

The Officers of the Chapter shall, unless otherwise provided by the Chapter or the National Council, each have such duties as generally pertain to their respective offices, as well as such powers and duties as may be specifically set forth in these Bylaws. All chapters shall maintain at least one email address at which chapter officers may be contacted.

(a) The **Dean** shall be the chief executive officer of the Chapter. The Dean shall preside at all meetings of the Chapter and the Executive Committee, and shall be an *ex*

officio member of all standing and special committees of the Chapter.

(b) The **Secretary** shall have custody of the records of the Chapter and shall be responsible for recording the proceedings of the meetings of the Chapter and the Executive Committee. The Secretary shall keep, or cause to be kept, lists of the Members of the Chapter in their respective classes.

(c) The **Treasurer** shall have supervision over the management of the funds of the chapter and shall keep, or cause to be kept, full and accurate records and accounts of receipts and disbursements in books belonging to the Chapter.

Section 5. Meetings. Each Chapter shall hold a minimum of one (1) general Chapter meeting per year for the election of Officers (if scheduled), reports from the Officers and Executive Committee on the condition of the Chapter, and the transaction of any other business that shall come before the Chapter. At all meetings of the Chapter the presence at the commencement of such meeting of not less than twenty-five percent of the membership, or twenty-five members, whichever is fewer, shall be necessary and sufficient to constitute a quorum for the transaction of any business.

The Chapter Executive Committee shall meet on a periodic and timely basis and shall be empowered to transact the business of the Chapter between General Chapter Meetings. All actions of the Executive Committee are subject to ratification by the Chapter. At all meetings of the Chapter Executive Committee, the presence at the commencement of such meeting of not less than a majority of the Members thereof shall be necessary and sufficient to constitute a quorum for the transaction of any business.

Section 6. Accessibility. When choosing sites for its activities the Guild shall select, wherever possible, locations that are in accord with the Guild policy of non-discrimination, and which are accessible to those with physical disabilities.

Section 7. Disbandment. Chapters may be disbanded by the National Council upon written request of the Chapter or by recommendation of the Regional Councillor . Prior to action by the National Council, a committee of Officers and Members of the Chapter may give reasons for or against the disbandment in writing to the National Council.

In the event of disbandment, each Member of the Chapter may 1) transfer individually to any other Chapter which the Member may choose, or 2) join as an Independent Member. The assets and property of the Chapter remaining after payment of expenses and satisfaction of all liabilities shall accrue to the Guild for distribution as determined by the National Council for the nonprofit purposes of the Guild.

ARTICLE VIII ELECTIONS

Section 1. National Office. The National Nominating Committee shall present its slate for National Officers and Councillors to the National Council at its regular fall meeting prior to each election year. Two (2) candidates shall be designated for each office. The nominations shall be published in the official journal of the Guild in January of even-numbered years. Additional nominations for National Office may be made by petitions signed by at least fifty (50) Voting Members of the Guild in good standing. Such petitions must be received at National Headquarters prior to February 15 of each election year.

Ballots in the form of proxies shall be distributed by email and paper ballot from National Headquarters during April of even-numbered years to all Voting Members. Members shall convey completed proxies to the designated teller by way of media approved by the National Council prior to the election. A plurality of votes cast at the Annual Meeting of the Guild in even-numbered years shall be sufficient for election.

Section 2. Regional Office. Each Regional Councillor, in consultation with the respective District Conveners, Regional Coordinator for Professional Development and Regional Coordinator for Education, will recommend candidates for the Regional Nominating Committee for each Region to the National Council for ratification at its spring meeting in even-numbered years. Each Regional Nominating Committee shall consist of five (5) Voting Members who will serve a maximum of two terms of two years per term. The committees shall reflect a balance in age, gender and geography. No sitting member of the Regional Nominating Committee may run for Regional Councillor . A person who decides to do so must resign immediately from the Regional Nominating Committee and be replaced before the name is put on the slate. The Regional Nominating Committees shall each report the names of two (2) candidates for their Regional Councillorship to the National Nominating Committee by August 1 in odd-numbered years. At the fall meeting of the National Council in odd-numbered years the National Nominating Committee shall present to the National Council the slates of candidates for Regional Councillors , as reported by the Regional Nominating Committees, in conjunction with the National Nominating Committee's slate of candidates for other Councillorships and National Offices.

The nominations shall be published in the official journal of the Guild in January of even-numbered years. Additional nominations for Regional Councillors may be made by petitions signed by at least twelve (12) Voting Members assigned to the Region. Such petitions must be received at National Headquarters prior to February 15 of the election year.

Regional Elections will be held in conjunction with National Elections following the procedures in Section 1. Members will be entitled to vote only in the Region to which they are assigned. A plurality of votes cast shall be sufficient for election.

Section 3. Chapter Office. Chapters may hold elections annually, or biennially in even-numbered years. In either event, in the year prior to the election, the Executive Committee of each Chapter shall, not later than December 31, appoint a Chapter Nominating Committee of at least three (3) members, a majority of whom shall not be members of the Chapter Executive Committee. The Chapter Nominating Committee shall nominate one or more candidates for each Chapter Office and an excess of candidates for membership at large on the Executive Committee in place of those whose terms of office are about to expire.

The slate prepared by the Chapter Nominating Committee shall be delivered to the Executive Committee, recorded in the minutes and announced to the Members of the Chapter prior to March 1 of the election year. Additional nominations may be made by petitions signed by at least five (5) Chapter Voting Members in good standing. Such petitions must be received by the Secretary prior to April 1, or within thirty (30) days after the notification of the members of the Chapter Nominating Committee's slate, whichever is later. Ballots including the Chapter Nominating Committee slate and candidates nominated by qualified petition shall be prepared by the Secretary and distributed either by mail or email (in the form of proxies) or at a general Chapter meeting. Sufficient care must be taken to ensure that either the mailed ballot or notification of the meeting at which voting is to take place reaches every eligible Voting Member. The election shall be concluded by May 31 of the election year. A plurality of votes cast in person or by proxy shall be sufficient for election.

ARTICLE IX DISSOLUTION

In the event of dissolution, the assets and property of the Corporation remaining after payment of expenses and the satisfaction of all liabilities shall be distributed as determined by the Council or as may be determined by a court of competent jurisdiction upon application of the Council, for the nonprofit purposes of the Corporation or such charitable or educational organization as shall qualify under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended.

Any of such assets not so distributed shall be disposed of for such purposes as directed by a justice of the Supreme Court of the State of New York or such other Court having jurisdiction over the Corporation.

ARTICLE X CORPORATE SEAL

The corporate seal, if any, shall be in such form as shall be approved by the National Council. The seal of the Guild shall be kept by the Secretary/Councillor for Communications who may, in that capacity, affix it to any certificate in respect of Corporate matters. It may also be affixed on behalf of the Guild by such other persons as may be authorized by the National Council.

ARTICLE XI AMENDMENT OF BYLAWS

Section 1. All Bylaws of the Guild shall be subject to alteration or repeal, or new Bylaws may be adopted, by the affirmative vote of two thirds of the National Council at any meeting of the National Council. If any Bylaw regulating the number of members or method of electing the National Council is adopted, amended, or repealed by the National Council, such Bylaws must be approved by a majority vote of the Members.

Section 2. Operating Procedures. All Operating Procedures of the Guild shall be subject to alteration or repeal, or new Operating Procedures may be adopted, by the affirmative vote of two thirds of those present and voting at any meeting of the National Council. Such alteration, repeal or addition of Operating Procedures shall be proposed in writing to the National Council with notice of the meeting at which they shall be first discussed.

The Bylaws of the American Guild of Organists (initially termed "Constitution") were adopted by the Founders of the Guild at a meeting on April 13, 1896, in New York City. The current revision reflects all amendments by National Council through June 20, 2016 in Houston, Texas.

ASSETS

Unrestricted

1045-000	Chase Bank Checking	\$ 113,891.75
1050-000	Petty Cash	\$ 134.70
1120-000	JPChase Money Market	\$ 5,008.13
1125-000	JPChase - Reserve Acct	\$ 7,839.67
1135-000	UBS - General	\$ 148,488.57
1135-100	Cumulative Unrealized Gain/Los	\$ 11,292.98
1210-000	A/R Display Advertising	\$ 37,970.50
1215-000	A/R Classified Advertising	\$ 4,867.70
1217-000	A/R Website Ad	\$ 2,018.00
1254-000	A/R Dues & Subs	\$-700.00
1259-000	A/R Competition Awards	\$ 35,000.00
1260-000	A/R Miscellaneous	\$ 13,262.84
1262-000	A/R UBS Financial Services	\$-1,750.00
1265-000	A/R Project Grants	\$ 38,500.00
1275-000	A/R Regional Convention Loans	\$ 3,000.00
1280-000	A/R HQ Transitchek	\$ 4,283.92
1290-000	Allowance for Doubtful Accts	\$-4,400.00
1370-000	Resale Inventory	\$ 21,514.22
1430-000	Prepaid Expenses	\$ 77,264.98
1431-000	Prepaid Regional Conventions	\$ 2,000.00
1432-000	Prepaid Kansas City 2018	\$ 26,525.76
1460-000	Exchange	\$ 47.43

Total Unrestricted:

\$ 546,061.15

Unrestricted

1830-000	Furniture & Fixtures	\$ 83,898.80
1835-000	Less: A/D-Furniture & Fixtures	\$-70,907.08
1850-000	Equipment	\$ 104,111.65
1852-000	Pogorzelski Yankee Pipe Organ	\$ 400,000.00
1855-000	Less: A/D - Equipment	\$-95,765.55
1870-000	Leasehold Improvements	\$ 182,057.64
1875-000	Less: A/D-Leasehd Improvement	\$-155,276.48

Total Unrestricted:

\$ 448,118.98

Cash Invested

1960-000	AGO Endowment Fund	\$ 1,185,023.60
1960-100	Cumulative Unrealized Gain/Los	\$-51,492.93
1967-000	S. Lewis Elmer Fund	\$ 28,918.58
1967-100	S. Lewis Elmer Fund	\$ 841.31
1970-000	New Organist Fund	\$ 407,907.82
1970-100	Cumulative Unrealized Gain/Loss	\$ 29,478.84
1972-000	Pogorzelski Yankee Scholarship Fund	\$ 1,622,423.78
1972-100	Cumulative Unrealized Gain/Loss	\$-22,647.65
1974-000	Pogorzelski Yankee Competition Fund	\$ 380,923.75
1974-100	Cumulative Unrealized Gain/Loss	\$ 41,500.52
1976-000	Pogorzelski Yankee Organ Fund	\$ 262,929.36
1976-100	Cumulative Unrealized Gain/Loss	\$ 4,666.77
1978-000	St. Cecilia Recital Fund-UBS	\$ 971,845.99
1978-100	Cumulative Unrealized Gain/Loss	\$-73,218.44
1985-000	Lifetime Membership	\$ 54,950.70
1985-100	Cumulative Unrealized Gain/Loss	\$ 2,653.29
1986-000	Council Designated Fund	\$ 453,541.56
1986-100	Cumulative Unrealized Gain/Loss	\$-6,063.81
1989-000	Nita Akin Competition Fund	\$ 105,669.13
1989-100	Cumulative Unrealized Gain/Los	\$ 300.96

Total Cash Invested:	\$ 5,400,153.13
Total ASSETS:	<u>\$ 6,394,333.26</u>

LIABILITIES

Unrestricted Current Liabilities

2020-000	Accounts Payable	\$ 91,648.43
2060-100	Taxes Payable - Other	\$ 10.29
2115-000	Due to Film Project	\$ 36,736.26
2135-000	Accrued Expenses	<u>\$ 12,348.22</u>

Total Unrestricted Current Liabilities:	\$ 140,743.20
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Deferred Income

2200-000	Unearned Mem Dues - 2015 - 2016	\$ 126,213.82
2205-000	Unearned Mem Subs - 2015 - 2016	\$ 123,135.98
2230-000	Unearned Dues - NSM - 2015 - 2016	\$ 12,172.32
2234-000	Unearned Dues - NSM - 2016 - 2017	\$ 5,704.00
2235-000	Unearned Dues - NSM - 2017 - 2018	\$ 825.00
2236-000	Deferred Grant Income	\$ 2,750.00
2240-000	Deferred Institutional Subs - 2014 - 2015	\$ 9,886.80
2250-000	Deferred Institutional Subs - 2016 - 2017	\$ 1,128.00
2260-000	Deferred RCCO Subs	\$ 1,956.64
2280-000	Deferred Advertisement	\$ 7,430.00
2290-000	Chapter Dues & Contributions - General	\$ 110.00
2290-101	Chapter Dues & Contributions - Greater Bridgeport	\$-118.50
2290-102	Chapter Dues & Contributions - Fairfield West	\$-9.50
2290-103	Chapter Dues & Contributions - Greater Hartford	\$-24.00
2290-104	Chapter Dues & Contributions - New London County	\$-39.00
2290-105	Chapter Dues & Contributions - Northeastern CT	\$-39.00
2290-107	Chapter Dues & Contributions - Waterbury	\$-59.00
2290-109	Chapter Dues & Contributions - Portland ME	\$-22.00
2290-110	Chapter Dues & Contributions - Berkshire	\$ 38.00
2290-111	Chapter Dues & Contributions - Boston	\$-109.00
2290-112	Chapter Dues & Contributions - Southeastern Mass	\$-11.00
2290-113	Chapter Dues & Contributions - Cape Code/Islands	\$-5.50
2290-114	Chapter Dues & Contributions - Merrimack Valley	\$-48.00
2290-116	Chapter Dues & Contributions - Worcester	\$ 42.00
2290-118	Chapter Dues & Contributions - New Hampshire	\$-18.50
2290-119	Chapter Dues & Contributions - Rhode Island	\$ 39.00
2290-126	Chapter Dues & Contributions - Finland	\$ 338.00
2290-190	Chapter Dues & Contributions - New Haven	\$ 26.00
2290-201	Chapter Dues & Contributions - Central NJ	\$-70.50
2290-202	Chapter Dues & Contributions - Metropolitan NJ	\$-31.50
2290-205	Chapter Dues & Contributions - Northern New Jersey	\$-117.00
2290-208	Chapter Dues & Contributions - Brooklyn	\$-1.00
2290-209	Chapter Dues & Contributions - Central Hudson Vall	\$-11.00
2290-210	Chapter Dues & Contributions - European	\$ 4,261.75
2290-212	Chapter Dues & Contributions - New York City	\$ 174.50
2290-213	Chapter Dues & Contributions - Queens	\$ 38.00
2290-216	Chapter Dues & Contributions - Suffolk NY	\$-37.00
2290-217	Chapter Dues & Contributions - Sunrise	\$ 39.00
2290-218	Chapter Dues & Contributions - Westchester County	\$ 76.00
2290-221	Chapter Dues & Contributions - Buffalo	\$-11.00
2290-226	Chapter Dues & Contributions - Eastern New York	\$ 7.50
2290-227	Chapter Dues & Contributions - Hudson-Catskill	\$ 11.00
2290-229	Chapter Dues & Contributions - Rochester	\$-345.50
2290-230	Chapter Dues & Contributions - St. Lawrence River	\$-24.00
2290-231	Chapter Dues & Contributions - Syracuse	\$ 11.00
2290-301	Chapter Dues & Contributions - Delaware	\$-97.50

Deferred Income

(Continued)

2290-303	Chapter Dues & Contributions - Dist. of Columbia	\$-113.00
2290-305	Chapter Dues & Contributions - Baltimore	\$-148.00
2290-306	Chapter Dues & Contributions - Cumberland Valley	\$-38.00
2290-307	Chapter Dues & Contributions - Potomac	\$-65.00
2290-309	Chapter Dues & Contributions - Chambersburg	\$-38.00
2290-310	Chapter Dues & Contributions - Harrisburg	\$-166.50
2290-311	Chapter Dues & Contributions - Lancaster	\$-61.00
2290-312	Chapter Dues & Contributions - Lehigh Valley	\$-139.00
2290-314	Chapter Dues & Contributions - Philadelphia	\$-308.50
2290-315	Chapter Dues & Contributions - Reading	\$-92.50
2290-316	Chapter Dues & Contributions - Southeastern Penn	\$-11.00
2290-318	Chapter Dues & Contributions - Pennsylvania	\$-39.00
2290-320	Chapter Dues & Contributions - York	\$ 109.50
2290-323	Chapter Dues & Contributions - Pittsburgh	\$-146.50
2290-326	Chapter Dues & Contributions - Southwest Jersey	\$ 38.00
2290-328	Chapter Dues & Contributions - Charlottesville-Alb	\$-11.00
2290-331	Chapter Dues & Contributions - Northern Virginia	\$-159.73
2290-332	Chapter Dues & Contributions - Richmond	\$-132.50
2290-333	Chapter Dues & Contributions - Roanoke	\$-11.00
2290-336	Chapter Dues & Contributions - Tidewater	\$ 39.00
2290-346	Chapter Dues & Contributions - Central Maryland	\$ 66.00
2290-350	Chapter Dues & Contributions - Indiana, Penn.	\$-1.00
2290-401	Chapter Dues & Contributions - Birmingham	\$-13.00
2290-402	Chapter Dues & Contributions - Greater Huntsville	\$ 28.00
2290-403	Chapter Dues & Contributions - Mobile	\$ 147.50
2290-404	Chapter Dues & Contributions - Montgomery	\$-39.00
2290-406	Chapter Dues & Contributions - Baton Rouge	\$-11.00
2290-407	Chapter Dues & Contributions - New Orleans	\$-33.50
2290-408	Chapter Dues & Contributions - Central Florida	\$-11.00
2290-409	Chapter Dues & Contributions - Jacksonville	\$ 26.00
2290-412	Chapter Dues & Contributions - Tallahassee	\$ 13.00
2290-414	Chapter Dues & Contributions - Clearwater	\$-31.50
2290-418	Chapter Dues & Contributions - Miami	\$-39.00
2290-419	Chapter Dues & Contributions - Palm Beach County	\$-39.00
2290-420	Chapter Dues & Contributions - St. Petersburg	\$-39.00
2290-421	Chapter Dues & Contributions - Sarasota-Manatee	\$ 7.50
2290-422	Chapter Dues & Contributions - Tampa	\$-50.00
2290-423	Chapter Dues & Contributions - Atlanta	\$-373.50
2290-425	Chapter Dues & Contributions - Columbus	\$-11.00
2290-426	Chapter Dues & Contributions - Macon	\$-13.00
2290-427	Chapter Dues & Contributions - Savannah	\$-46.50
2290-433	Chapter Dues & Contributions - Central North Carol	\$ 28.00
2290-434	Chapter Dues & Contributions - Charlotte	\$-77.50
2290-435	Chapter Dues & Contributions - Durham-Chapel Hill	\$-31.50
2290-438	Chapter Dues & Contributions - Western NC	\$-39.00
2290-442	Chapter Dues & Contributions - Charleston	\$ 41.00
2290-443	Chapter Dues & Contributions - Greater Columbia SC	\$-107.50
2290-447	Chapter Dues & Contributions - Chattanooga	\$-102.00
2290-449	Chapter Dues & Contributions - NE TN-SW VA	\$ 102.00
2290-450	Chapter Dues & Contributions - Knoxville	\$-13.00
2290-451	Chapter Dues & Contributions - Memphis	\$-37.00
2290-452	Chapter Dues & Contributions - Nashville	\$ 16.50
2290-454	Chapter Dues & Contributions - East Carolina	\$-74.00
2290-455	Chapter Dues & Contributions - Wilmington	\$-139.00
2290-457	Chapter Dues & Contributions - Gainesville	\$-39.00
2290-461	Chapter Dues & Contributions - Low Country	\$-29.50
2290-463	Chapter Dues & Contributions - Oxford-Univ. of MS	\$-76.00

Deferred Income	(Continued)	
2290-466	Chapter Dues & Contributions - Treasure Coast	\$ 70.50
2290-468	Chapter Dues & Contributions - Fayetteville-Sandhi	\$-85.00
2290-478	Chapter Dues & Contributions - Blue Ridge	\$-49.00
2290-497	Chapter Dues & Contributions - Northeast Georgia	\$-162.50
2290-501	Chapter Dues & Contributions - Chicago	\$-11.00
2290-502	Chapter Dues & Contributions - East Central Illino	\$-31.50
2290-503	Chapter Dues & Contributions - Fox Valley	\$ 84.50
2290-508	Chapter Dues & Contributions - Southwest Sub Chica	\$ 38.00
2290-513	Chapter Dues & Contributions - Peoria	\$ 39.00
2290-514	Chapter Dues & Contributions - Rockford	\$ 38.00
2290-521	Chapter Dues & Contributions - Indianapolis	\$-80.00
2290-523	Chapter Dues & Contributions - Southern Indiana	\$-31.50
2290-528	Chapter Dues & Contributions - Lexington	\$-31.50
2290-529	Chapter Dues & Contributions - Louisville	\$ 38.00
2290-531	Chapter Dues & Contributions - Ann Arbor	\$-145.00
2290-534	Chapter Dues & Contributions - Detroit	\$-95.50
2290-536	Chapter Dues & Contributions - Greater Lansing	\$ 37.00
2290-538	Chapter Dues & Contributions - Muskegon-Lakeshore	\$-37.00
2290-540	Chapter Dues & Contributions - Saginaw Valley	\$-31.50
2290-541	Chapter Dues & Contributions - Southwest Michigan	\$-78.00
2290-542	Chapter Dues & Contributions - Grand Rapids	\$ 2.00
2290-544	Chapter Dues & Contributions - Canton	\$-33.50
2290-545	Chapter Dues & Contributions - Columbus OH	\$-219.00
2290-546	Chapter Dues & Contributions - Cincinnati	\$-83.00
2290-547	Chapter Dues & Contributions - Cleveland	\$-39.00
2290-548	Chapter Dues & Contributions - Dayton	\$-22.00
2290-550	Chapter Dues & Contributions - Lorain County	\$-76.00
2290-553	Chapter Dues & Contributions - Toledo	\$-39.00
2290-554	Chapter Dues & Contributions - Youngstown	\$-39.00
2290-556	Chapter Dues & Contributions - Holland	\$-26.00
2290-559	Chapter Dues & Contributions - Southeast Ohio	\$-295.00
2290-591	Chapter Dues & Contributions - Valparaiso Univ.	\$ 15.00
2290-599	Chapter Dues & Contributions - Western Illinois U.	\$ 119.00
2290-602	Chapter Dues & Contributions - Denver	\$-133.50
2290-609	Chapter Dues & Contributions - Central Iowa	\$-29.50
2290-611	Chapter Dues & Contributions - North Iowa	\$-19.00
2290-614	Chapter Dues & Contributions - River Valley	\$-68.50
2290-628	Chapter Dues & Contributions - Twin Cities	\$-197.00
2290-629	Chapter Dues & Contributions - Central Missouri	\$-61.00
2290-630	Chapter Dues & Contributions - Greater Kansas City	\$-174.00
2290-633	Chapter Dues & Contributions - St. Louis	\$-128.00
2290-634	Chapter Dues & Contributions - Springfield MO	\$ 44.50
2290-636	Chapter Dues & Contributions - Lincoln	\$-24.00
2290-640	Chapter Dues & Contributions - Red River Valley	\$-29.26
2290-641	Chapter Dues & Contributions - South Dakota	\$-11.00
2290-643	Chapter Dues & Contributions - Riverland	\$-50.00
2290-644	Chapter Dues & Contributions - Madison	\$-31.50
2290-645	Chapter Dues & Contributions - Milwaukee	\$-61.00
2290-647	Chapter Dues & Contributions - Wisconsin River	\$-39.00
2290-650	Chapter Dues & Contributions - Chippewa Valley	\$-66.50
2290-691	Chapter Dues & Contributions - Kansas State Univ	\$-44.00
2290-705	Chapter Dues & Contributions - Southern Plains	\$-23.00
2290-706	Chapter Dues & Contributions - Oklahoma City	\$-26.00
2290-709	Chapter Dues & Contributions - Dallas	\$-155.50
2290-712	Chapter Dues & Contributions - Forth Worth	\$-194.50
2290-716	Chapter Dues & Contributions - Central Texas	\$ 31.50
2290-718	Chapter Dues & Contributions - Alamo	\$-105.50

Deferred Income		(Continued)	
2290-719	Chapter Dues & Contributions - Austin		\$-37.00
2290-722	Chapter Dues & Contributions - Houston		\$-190.50
2290-725	Chapter Dues & Contributions - North Louisiana		\$-39.00
2290-728	Chapter Dues & Contributions - Cimarron		\$-76.00
2290-731	Chapter Dues & Contributions - Brazos Valley		\$-31.50
2290-734	Chapter Dues & Contributions - Las Cruces		\$-31.50
2290-737	Chapter Dues & Contributions - Baylor		\$-13.00
2290-806	Chapter Dues & Contributions - Portland OR		\$-32.00
2290-807	Chapter Dues & Contributions - Salem		\$-24.00
2290-809	Chapter Dues & Contributions - Columbia Basin		\$-39.00
2290-812	Chapter Dues & Contributions - Seattle		\$-209.50
2290-816	Chapter Dues & Contributions - Yakima Valley		\$-31.50
2290-819	Chapter Dues & Contributions - Olympia		\$-46.50
2290-901	Chapter Dues & Contributions - Central Arizona		\$-144.50
2290-903	Chapter Dues & Contributions - Southern Arizona		\$-17.50
2290-906	Chapter Dues & Contributions - Redwood Empire		\$-92.50
2290-908	Chapter Dues & Contributions - San Francisco		\$-352.00
2290-911	Chapter Dues & Contributions - Sequoia		\$-31.50
2290-914	Chapter Dues & Contributions - Long Beach		\$-36.50
2290-915	Chapter Dues & Contributions - Los Angeles		\$-78.00
2290-916	Chapter Dues & Contributions - Orange County		\$-210.00
2290-920	Chapter Dues & Contributions - Inland Empire		\$ 44.50
2290-921	Chapter Dues & Contributions - San Diego		\$-202.00
2290-923	Chapter Dues & Contributions - Hawaii		\$-24.00
2290-925	Chapter Dues & Contributions - Southern Nevada		\$-76.00
2290-927	Chapter Dues & Contributions - Salt Lake City		\$-18.50
2290-935	Chapter Dues & Contributions - Palo Alto/Peninsula		\$-13.00
2290-950	Chapter Dues & Contributions - Singapore		\$ 660.50
2290-951	Chapter Dues & Contributions - Taiwan		\$ 969.00
2290-952	Chapter Dues & Contributions - Hong Kong		\$ 130.00
2295-000	RCYO (Quimby) Chapter Application Fees		\$-50.00
Total Deferred Income:			<u>\$ 289,433.32</u>
Total LIABILITIES:			<u>\$ 430,176.52</u>
 GENERAL FUND			
General Fund Balance			
2720-000	Operating Fund Balance	\$ 2,229,511.89	
2720-000	Retained Earnings-Current Year	\$ 194,204.45	
2720-001	Net Assets Released Restriction To Unrestricted	\$ 62,862.77	
2720-002	Net Assets Released Restriction To Unrestricted	\$-62,862.77	
2800-000	Council Designated Endowment	\$ 147,502.00	
Total General Fund Balance:			<u>\$ 2,571,218.34</u>
Restricted Fund Balances			
2943-000	AGO Endowment Fund	\$ 746,340.00	
2947-000	New Organist Fund	\$ 684,613.00	
2955-000	Nita Akin Competition Fund	\$ 94,346.00	
2956-000	Pogorzelski	\$ 1,802,233.00	
2957-000	Lifetime	\$ 65,406.40	
Total Restricted Fund Balances:			<u>\$ 3,392,938.40</u>
Total GENERAL FUND:			<u>\$ 5,964,156.74</u>
Total LIABILITIES & GENERAL FUND:			<u><u>\$ 6,394,333.26</u></u>

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
For the Month Ending April 30, 2016

<i>(All amounts are rounded to the nearest dollar.)</i>	2015-2016 YTD Actual	2015-2016 Budget
INCOME		
Dues and Subscriptions	656,017	886,000
The American Organist	377,917	586,075
Educational Services	32,559	40,000
Unrestricted Gifts and Grants for Operations	76,076	415,500
Other Income	124,246	208,900
Misc. Income	62,863	88,873
Houston 2016 Convention Expense	<u>(14,888)</u>	<u>(15,000)</u>
TOTAL OPERATING INCOME	1,314,790	2,210,348
EXPENSES		
Volunteer Leadership	44,553	142,200
Vice President	22,660	113,460
Secretary	150	11,000
Treasurer	26,885	41,000
Councillor for Membership	47,798	96,650
Certification Program	31,025	62,400
Educational Resources	35,330	86,500
The New Organist	11,202	42,500
Conventions	<u>21,686</u>	<u>25,000</u>
Total Program Expenses	<u>241,288</u>	<u>620,710</u>
Total TAO	296,505	418,132
Headquarters Personnel	614,548	918,514
HQ Operations	103,356	181,850
Professional Services	<u>27,484</u>	<u>41,100</u>
Total Administrative	<u>745,388</u>	<u>1,141,464</u>
Depreciation and Amortization	<u>0</u>	<u>30,000</u>
TOTAL EXPENSES	<u>1,283,181</u>	<u>2,210,306</u>
Gain / (Loss) on Sale of Investments – UBS	\$2,128	0
Excess (Deficit) Operating Revenue Over Expenses	33,737	42

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
 For the Month Ending April 30, 2016

6/9/2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
INCOME						
DUES & SUBSCRIPTIONS						
Members Dues	\$34,523	\$266,748	\$273,333	\$410,000	\$416,015	\$415,000
Member Subscriptions	\$33,651	\$355,726	\$270,000	\$405,000	\$444,793	\$460,000
Chapter Disbandment Funds	\$0	\$0	\$3,333	\$5,000	\$5,507	\$5,000
Nat'l Sub Member Dues	\$1,945	\$15,512	\$25,333	\$38,000	\$22,861	\$38,000
Institutional Subscriptions	\$1,408	\$11,694	\$11,333	\$17,000	\$11,270	\$17,000
RCCO Inst Affil Dues	\$816	\$6,336	\$7,333	\$11,000	\$2,375	\$9,000
TOTAL DUES & SUBSCRIPTIONS	\$72,343	\$656,017	\$590,667	\$886,000	\$902,821	\$944,000
THE AMERICAN ORGANIST						
Display Advertising	\$41,243	\$377,448	\$390,000	\$585,000	\$533,741	\$590,000
Single Copy Sales	\$56	\$120	\$483	\$725	\$677	\$200
TAO Royalties	\$349	\$349	\$233	\$350	\$452	\$450
TOTAL THE AMERICAN ORGANIST	\$41,648	\$377,917	\$390,717	\$586,075	\$534,870	\$590,650
EDUCATIONAL SERVICES						
Examination Fees	\$5,395	\$21,373	\$15,333	\$23,000	\$22,239	\$23,000
Exam Sales	\$107	\$1,356	\$1,667	\$2,500	\$2,027	\$2,100
Exam Study Guidelines	\$127	\$1,185	\$1,667	\$2,500	\$2,126	\$2,200
Publications and Materials	\$582	\$8,645	\$8,000	\$12,000	\$11,556	\$12,000
TOTAL EDUCATIONAL SERVICES	\$6,211	\$32,559	\$26,667	\$40,000	\$37,947	\$39,300
UNRESTRICTED GIFTS AND GRANTS						
Annual Fund - Individuals	\$12,306	\$63,678	\$96,667	\$145,000	\$130,655	\$140,000
Annual Fund - Business	\$50	\$2,849	\$8,333	\$12,500	\$9,871	\$10,000
Annual Fund - Chapters	\$100	\$3,550	\$15,000	\$35,000	\$28,835	\$35,000
Silent Auction	\$0	\$0	\$0	\$30,000	\$0	\$0
Competition Awards	\$0	\$2,000	\$12,000	\$28,000	\$6,000	\$6,000
Project Grants	\$0	\$4,000	\$40,000	\$155,000	\$60,235	\$186,000
Bequests - Unrestricted (25%)	\$0	\$0	\$0	\$10,000	\$632	\$10,000
Council Designated Fund (75%)	\$0	\$0	\$0	\$30,000	\$1,896	\$30,000
TOTAL UNRESTRICTED GIFTS AND GRANTS	\$12,456	\$76,076	\$172,000	\$445,500	\$238,123	\$417,000
TOTAL UNREST. GIFTS & GRANTS FOR OPER.	\$12,456	\$76,076	\$172,000	\$415,500	\$236,228	\$387,000

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
For the Month Ending April 30, 2016

6/9/2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
OTHER INCOME						
Regional Convention Income	\$0	\$11,392	\$6,667	\$10,000	\$19,258	\$20,000
National Convention Income	\$0	\$0	\$0	\$50,000	\$0	\$0
Interest - Other - Income	\$1	\$83	\$133	\$200	\$275	\$150
Business Account Income - UBS	\$0	\$1,882	\$3,333	\$5,000	\$3,368	\$3,111
Lifetime Membership Income - UBS	\$191	\$1,338	\$933	\$1,400	\$1,428	\$2,333
S. Lewis Elmer Fund Income - UBS	\$58	\$835	\$0	\$0	\$0	\$993
Mailing List Rental	\$1,045	\$2,224	\$3,333	\$5,000	\$4,938	\$4,000
Nita Akin Comp Fund Income (80%) - UBS	\$61	\$2,028	\$2,133	\$3,200	\$3,167	\$2,743
Council Designated Fund Income - UBS	\$1,587	\$14,438	\$14,233	\$21,350	\$13,259	\$10,643
Endowment Fund Income - UBS	\$3,471	\$35,501	\$20,000	\$30,000	\$48,303	\$50,000
New Organist Fund Income (80%) - UBS	\$652	\$8,241	\$7,733	\$11,600	\$11,756	\$12,821
Film Project-40% Sales	\$0	\$124	\$100	\$150	\$130	\$150
Insurance Royalties, etc.	\$0	\$1,872	\$3,000	\$21,000	\$4,410	\$3,000
NYACOP / NCOI App Fees	\$0	\$3,118	\$667	\$1,000	\$1,010	\$1,500
Web Site Income	\$4,918	\$33,087	\$28,000	\$42,000	\$46,835	\$48,000
Web Site Advertising	\$1,378	\$8,083	\$4,667	\$7,000	\$11,076	\$12,000
TOTAL OTHER INCOME	\$13,363	\$124,246	\$94,933	\$208,900	\$169,213	\$171,444
Net Assets Released-Restricted To Unrestricted	\$62,863	\$62,863	\$0	\$88,873	\$75,797	\$90,500
TOTAL MISC. INCOME	\$62,863	\$62,863	\$0	\$88,873	\$75,797	\$90,500
TOTAL UNRESTRICTED INCOME	\$208,883	\$1,329,678	\$1,274,984	\$2,255,348	\$1,958,772	\$2,252,894
Houston 2016 Convention Expense	(\$14,888)	(\$14,888)	(\$15,000)	(\$15,000)	(\$7,500)	\$0
TOTAL OPERATING INCOME	\$193,995	\$1,314,790	\$1,259,984	\$2,210,348	\$1,949,377	\$2,222,894
RESTRICTED GIFTS AND GRANTS						
Endowment Fund Contributions	\$3,861	\$35,492	\$52,000	\$60,000	\$221,437	\$75,000
Nita Akin Fund Contributions	\$0	\$500	\$3,333	\$5,000	\$275	\$5,000
S. Lewis Elmer Fund	\$0	\$0	\$0	\$0	\$0	\$500
New Organist Fund Contributions	\$2,731	\$38,785	\$16,667	\$25,000	\$34,147	\$30,000
St. Cecilia Fund Contributions	\$0	\$2,619	\$667	\$1,000	\$487,443	\$0
TOTAL RESTRICTED GIFTS AND GRANTS	\$6,592	\$77,395	\$72,667	\$91,000	\$743,302	\$110,500

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
For the Month Ending April 30, 2016

6/9/2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
TEMP. RESTRICTED GIFTS, GRANTS AND DUES						
Lifetime Membership Dues	\$1,000	\$4,000	\$12,000	\$18,000	\$19,735	\$9,000
Pogorzelski-Yankee Schol. Fund Contrib's	\$0	\$5,471	\$5,333	\$205,333	\$8,000	\$0
TOTAL TEMP REST. GIFTS, GRANTS & DUES	\$1,000	\$9,471	\$17,333	\$223,333	\$27,735	\$9,000
RESTRICTED INCOME						
St. Cecilia Recital Fund Income (20%) - UBS	\$520	\$5,744	\$2,880	\$4,320	\$3,722	\$7,684
TOTAL RESTRICTED INCOME	\$520	\$5,744	\$2,880	\$4,320	\$3,722	\$7,684
TEMPORARILY RESTRICTED INCOME						
Pogorzelski Yankee Scholarship Fund Income - UBS	\$5,072	\$38,943	\$40,000	\$60,000	\$57,790	\$64,000
Pogorzelski Yankee Competition Fund Income - UBS	\$927	\$11,393	\$10,000	\$15,000	\$15,565	\$16,000
Pogorzelski Yankee Organ Fund Income - UBS	\$0	\$7,773	\$6,000	\$9,000	\$10,458	\$12,000
St. Cecilia Recital Fund Income (80%) - UBS	\$2,082	\$22,975	\$11,520	\$17,280	\$14,888	\$30,736
New Organist Fund Income (20%) - UBS	\$163	\$2,060	\$1,933	\$2,900	\$2,939	\$3,205
Nita Akim Comp. Fund Income (20%) - UBS	\$15	\$507	\$533	\$800	\$792	\$686
TOTAL TEMPORARILY RESTRICTED INCOME	\$8,260	\$83,651	\$69,987	\$104,980	\$102,433	\$126,627
RELEASED FROM RESTRICTED						
Net Assets Released-Restricted To Unrestricted	(\$62,863)	(\$62,863)	\$0	(\$88,873)	(\$75,797)	(\$90,500)
TOTAL INCOME	\$147,505	\$1,428,189	\$1,422,850	\$2,575,108	\$2,752,667	\$2,416,205

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
For the Month Ending April 30, 2016

6/9/2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
EXPENSES						
PROGRAM EXPENSES						
VOLUNTEER LEADERSHIP						
National Council Meetings	\$7,309	\$32,480	\$36,667	\$55,000	\$42,955	\$42,580
Exec Committee Meetings	\$0	\$0	\$0	\$0	(\$3)	\$0
Strategic Planning	\$0	\$0	\$24,000	\$36,000	\$0	\$36,000
President Travel & Meetings	\$0	\$0	\$167	\$250	\$227	\$300
Chaplain's Expense	\$0	\$0	\$200	\$300	\$0	\$300
AGOYO	\$0	\$0	\$0	\$0	\$0	\$9,000
Northeast Region	\$518	\$1,590	\$4,333	\$6,500	\$4,542	\$6,200
Mid-Atlantic Region	\$0	\$2,178	\$3,067	\$4,600	\$3,389	\$4,000
Southeast Region	\$76	\$556	\$2,867	\$4,300	\$1,800	\$4,000
Great Lakes Region	\$0	\$3,335	\$3,333	\$5,000	\$4,608	\$5,500
North Central Region	\$0	\$216	\$3,400	\$5,100	\$1,436	\$4,500
Southwest Region	\$0	\$0	\$2,667	\$4,000	\$2,581	\$3,500
West Region	\$0	\$1,876	\$4,333	\$6,500	\$7,198	\$6,000
Election Expenses	\$0	\$1,371	\$5,000	\$7,500	\$0	\$0
Nominating (Governance) Committee	\$0	\$436	\$4,000	\$6,000	\$5,090	\$6,000
Personnel Committee	\$0	\$124	\$333	\$500	\$0	\$500
WebEx	\$49	\$392	\$433	\$650	\$657	\$650
Task Force on Denom. Music Org.	\$0	\$0	\$0	\$0	\$0	\$2,400
TOTAL VOLUNTEER LEADERSHIP	\$7,952	\$44,553	\$94,800	\$142,200	\$74,480	\$131,430

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
 For the Month Ending April 30, 2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
V.P. COUNCIL FOR COMPET & NEW MUSIC						
NCOI Competition Expenses	\$0	\$1,150	\$0	\$15,108	\$12,905	\$20,455
NCOI Awards	\$0	\$0	\$0	\$8,000	\$0	\$0
NYACOP Competition	\$1,692	\$2,902	\$1,200	\$33,352	\$2,734	\$2,500
NYACOP Awards	\$0	\$0	\$0	\$22,000	\$0	\$0
RCYO Awards/Rising Stars	\$0	\$0	\$0	\$10,500	\$10,500	\$10,500
Competitions Committee Expenses	\$838	\$2,068	\$0	\$4,500	\$3,610	\$2,000
New Music Cte Expenses	\$0	\$0	\$667	\$1,000	\$1,050	\$1,000
Composition Awards	\$0	\$0	\$667	\$1,000	\$4,000	\$4,000
New Music Adm & Promo	\$0	\$0	\$333	\$500	\$0	\$2,900
Student Composer Grant Initiative	\$0	\$3,040	\$2,000	\$4,000	\$1,000	\$5,000
Pogorzelski Yankee Commissioning Prize	\$0	\$10,000	\$10,000	\$10,000	\$5,000	\$10,000
Pogorzelski Yankee Compos Compet Exp	\$751	\$3,500	\$3,500	\$3,500	\$2,400	\$3,500
TOTAL VICE PRESIDENT	\$3,281	\$22,660	\$18,367	\$113,460	\$43,199	\$61,855
SECRETARY						
Marketing Committee	\$0	\$0	\$667	\$1,000	\$3,914	\$3,000
Comte on Information Tech	\$0	\$0	\$2,500	\$3,750	\$0	\$0
Information Tech Projects	\$0	\$0	\$667	\$1,000	\$750	\$2,000
Editorial Resources Cmte	\$0	\$0	\$2,500	\$3,750	\$0	\$3,000
Licensing Fees	\$0	\$150	\$1,000	\$1,500	\$1,740	\$2,000
TOTAL SECRETARY	\$0	\$150	\$7,333	\$11,000	\$6,404	\$10,000
TREASURER/FINANCE & DEVELOP						
Endowment Campaign	\$9,970	\$12,162	\$10,000	\$15,000	\$30,131	\$20,000
Pogorzelski/Yankee Organ Maintenance	\$31	\$4,237	\$0	\$0	\$2,290	\$3,000
Pogorzelski/Yankee Organ Relocation Exp	\$0	\$0	\$0	\$0	\$2,074	\$0
Development Committee	\$3,271	\$3,271	\$3,333	\$5,000	\$6,485	\$3,000
Dev. Admin.-Appeals, Mailings	\$1,514	\$7,215	\$10,000	\$15,000	\$14,710	\$15,000
Dev. Admin.- Silent Auction Expenses	\$0	\$0	\$3,333	\$5,000	\$0	\$0
Budget Sub-committee	\$0	\$0	\$667	\$1,000	\$589	\$1,000
TOTAL TREASURER	\$14,786	\$26,885	\$27,333	\$41,000	\$56,279	\$42,000
TOTAL VP, SEC, TREAS	\$18,067	\$49,695	\$53,033	\$165,460	\$105,881	\$113,855

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
For the Month Ending April 30, 2016

6/9/2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
COUNCILLOR FOR MEMBERSHIP						
Chapter Liability Insurance	\$3,638	\$27,861	\$33,333	\$50,000	\$44,007	\$48,000
Councillor for Membership	\$0	\$0	\$1,000	\$1,500	\$56	\$1,500
Comte on Member Dev. & Chap. Support	\$0	\$2,832	\$2,333	\$3,500	\$0	\$3,500
Chapter Development Projects	\$0	\$28	\$1,667	\$2,500	\$0	\$5,000
Membership Promotions	\$0	\$975	\$1,333	\$2,000	\$4,486	\$5,000
Committee Career Dev & Sup	\$0	\$0	\$2,333	\$3,500	\$0	\$3,000
Comte on Sharing Skills and Resources	\$0	\$0	\$333	\$500	\$2,030	\$3,000
Project Expense - Jubilees	\$0	\$4,500	\$4,667	\$7,000	\$4,323	\$5,000
Amex Credit Card Service Fees	\$201	\$2,452	\$2,667	\$4,000	\$5,673	\$5,700
Authorized/Net Credit Card Service Fees	\$115	\$1,064	\$1,333	\$2,000	\$2,243	\$2,500
Paymentech/Merchant Credit Card Service Fees	\$857	\$8,086	\$13,333	\$20,000	\$23,748	\$24,000
PayPal Credit Card Service Fees	\$0	\$0	\$100	\$150	\$0	\$100
TOTAL COUNCILLOR FOR MEMBERSHIP	\$4,811	\$47,798	\$64,433	\$96,650	\$86,566	\$106,300
EDUCATION						
CERTIFICATION PROGRAM						
Certification Committee Exp	\$0	\$607	\$3,333	\$5,000	\$3,797	\$5,000
Certification Program Advisor	\$250	\$2,000	\$2,000	\$3,000	\$3,000	\$3,000
Certification Program Administrator	\$3,000	\$24,000	\$24,000	\$36,000	\$36,000	\$36,000
Administration - Exam	\$1,022	\$3,728	\$7,667	\$11,500	\$9,043	\$10,000
Chapter & Center Expenses	\$135	\$690	\$3,000	\$4,500	\$5,278	\$5,000
Certification Exam Awards	\$0	\$0	\$1,600	\$2,400	\$1,800	\$2,400
TOTAL CERTIFICATION PROGRAM	\$4,407	\$31,025	\$41,600	\$62,400	\$58,918	\$61,400
EDUCATIONAL RESOURCES						
Comte on Cont. Professional Education	\$0	\$0	\$2,333	\$3,500	\$0	\$3,500
Publication & Research Proj.	\$0	\$437	\$0	\$0	\$11	\$0
Public., AV Media & Mat. Prod.	\$433	\$4,624	\$2,667	\$4,000	\$13,049	\$6,000
Instructional Videos for Organists Project	\$0	\$0	\$10,000	\$15,000	\$0	\$10,000
Pogorzelski Yankee Scholarship Exp	\$0	\$30,269	\$30,000	\$64,000	\$60,245	\$64,000
TOTAL EDUCATIONAL RESOURCES	\$433	\$35,330	\$45,000	\$86,500	\$73,304	\$83,500

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
 For the Month Ending April 30, 2016

6/9/2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
THE NEW ORGANIST						
COPOE Committee Expenses	\$45	\$2,071	\$2,333	\$3,500	\$1,971	\$3,000
New CONO Committee Expenses	\$0	\$0	\$0	\$0	\$0	\$5,000
Committee Projects	\$0	\$177	\$5,333	\$8,000	\$0	\$3,000
POE (Pipe Organ Encounters)	\$4,000	\$8,954	\$14,000	\$21,000	\$17,663	\$21,000
POE (Pipe Organ Encounters) Scholarships	\$0	\$0	\$6,667	\$10,000	\$6,825	\$10,000
TOTAL THE NEW ORGANIST	\$4,045	\$11,202	\$28,333	\$42,500	\$26,459	\$42,000
TOTAL EDUCATION EXPENSES	\$8,886	\$77,557	\$114,933	\$191,400	\$158,681	\$186,900
CONVENTIONS						
Comte for Conventions	\$0	\$11,779	\$4,000	\$6,000	\$0	\$7,000
Convention Plan/Support	\$4,009	\$9,907	\$12,667	\$19,000	\$4,795	\$12,000
Regional Conv. Coord. Origen.	\$0	\$0	\$0	\$0	\$8,747	\$10,000
National Convention Expense	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL CONVENTIONS	\$4,009	\$21,686	\$16,667	\$25,000	\$13,542	\$29,000
TOTAL PROGRAM EXPENSES	43,725	241,288	343,867	620,710	439,151	567,485
THE AMERICAN ORGANIST MAGAZINE						
Printing & Production	\$18,415	\$142,492	\$141,333	\$212,000	\$209,666	\$215,000
Postage & Shipping-Members	\$8,223	\$69,251	\$61,333	\$92,000	\$98,733	\$100,000
Postage & Shipping-TAO	\$231	\$1,313	\$0	\$0	\$2,198	\$2,000
Design-Monthly	\$720	\$5,680	\$4,800	\$7,200	\$8,860	\$8,800
Promotion	\$0	\$0	\$2,667	\$4,000	\$0	\$2,000
Copyright Fees	\$0	\$220	\$1,333	\$2,000	\$1,210	\$700
Editor's Fund	\$0	\$0	\$333	\$500	\$0	\$500
TAO Online Services	\$1,444	\$7,904	\$2,688	\$4,032	\$12,503	\$12,000
TAO Editorial Services	\$6,480	\$51,935	\$46,667	\$70,000	\$76,464	\$77,000
TAO Advertising Services	\$2,200	\$17,710	\$17,600	\$26,400	\$26,510	\$27,500
TOTAL TAO	\$37,713	\$296,505	\$278,755	\$418,132	\$436,144	\$445,500

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
For the Month Ending April 30, 2016

6/9/2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
HEADQUARTERS PERSONNEL						
Salaries	\$87,808	\$502,651	\$498,333	\$747,500	\$732,466	\$754,000
PR Taxes/Other Empl Benefit	\$15,294	\$106,855	\$95,809	\$143,714	\$168,186	\$169,000
Exec Director Travel & Meetings	\$0	\$1,122	\$1,333	\$2,000	\$4,724	\$5,000
Staff Travel & Meetings	\$662	\$1,704	\$1,333	\$2,000	\$1,535	\$2,000
Continuing Education	\$0	\$99	\$800	\$1,200	\$923	\$1,500
HQ Convention Expenses	\$0	\$239	\$3,333	\$5,000	\$0	\$0
Office Temporaries (hourly)	\$0	\$466	\$10,667	\$16,000	\$18,494	\$16,000
Consultants - contracted	\$0	\$1,413	\$667	\$1,000	\$1,288	\$2,000
Recruiting Costs	\$0	\$0	\$67	\$100	\$0	\$200
TOTAL HEADQUARTERS PER.	\$103,764	\$614,548	\$612,343	\$918,514	\$927,615	\$949,700

HEADQUARTERS OPERATIONS

Rent	\$4,998	\$39,621	\$38,000	\$57,000	\$57,608	\$60,000
Telephone	\$799	\$6,073	\$6,667	\$10,000	\$9,820	\$10,000
Postage - General	\$169	\$8,753	\$13,333	\$20,000	\$14,816	\$17,000
Stationery & Supplies	\$436	\$5,513	\$8,000	\$12,000	\$10,007	\$10,000
Messenger Service	\$0	\$0	\$33	\$50	\$27	\$50
Library/Dues/Subscriptions	\$216	\$3,061	\$1,333	\$2,000	\$2,230	\$3,000
Postage Machines (Rent/Svc)	\$9	\$1,827	\$2,533	\$3,800	\$3,775	\$3,800
Insurance (HQ/Off/Wrk Comp/O&D)	\$340	\$2,721	\$3,333	\$5,000	\$6,411	\$6,500
Bad Debt Expense	\$0	\$0	\$1,333	\$2,000	\$0	\$0
State Corp. Tax	\$0	\$250	\$3,333	\$5,000	\$6,017	\$2,500
Unrelated Business Income Tax (UBIT)	\$0	\$67	\$0	\$0	(\$4,125)	\$100
Service Contracts (Other)	\$6,193	\$26,583	\$33,333	\$50,000	\$55,996	\$50,000
Computer Service & Supplies	\$522	\$4,490	\$2,000	\$3,000	\$12,174	\$12,000
Miscellaneous	\$120	\$1	\$1,667	\$2,500	\$15,690	\$2,500
Exec Director Contingency	\$0	\$0	\$333	\$500	\$531	\$500
AGO - On-Line	\$465	\$4,397	\$6,000	\$9,000	\$6,302	\$7,500
TOTAL HQ OPERATIONS	\$14,267	\$103,356	\$121,234	\$181,850	\$197,277	\$185,450

American Guild of Organists
STATEMENT OF INCOME AND EXPENSES
 For the Month Ending April 30, 2016

6/9/2016

	CURRENT MONTH	2016 ACTUAL	2016 YTD BUDGET	ANNUAL BUDGET	2015 ACTUAL	2017 BUDGET
PROFESSIONAL SERVICES						
Accounting & Audit	\$0	\$10,635	\$22,000	\$33,000	\$28,797	\$30,000
Legal	\$1,069	\$10,727	\$1,333	\$2,000	\$713	\$5,000
Bank Service Fees	\$736	\$3,779	\$2,333	\$3,500	\$3,285	\$6,000
Payroll Service	\$384	\$2,343	\$1,733	\$2,600	\$2,770	\$4,000
Interest Expense	\$0	\$0	\$0	\$0	\$2	\$0
TOTAL PROFESSIONAL SERVICES	\$2,189	\$27,484	\$27,400	\$41,100	\$35,566	\$45,000
TOTAL ADMINISTRATIVE	\$120,221	\$745,388	\$760,976	\$1,141,464	\$1,160,458	\$1,180,150
Depreciation & Amortization	\$0	\$0	\$0	\$30,000	\$28,089	\$29,000
TOTAL EXPENSES	\$201,659	\$1,283,181	\$1,383,598	\$2,210,306	\$2,063,842	\$2,222,135
EXCESS (DEFICIT) UNREST. REV. OVER OPER. EXP	\$7,224	\$46,497	(\$108,614)	\$45,042	(\$105,070)	\$30,759
Gain/(Loss) on Sale of Investments - UBS	\$0	\$2,128	\$0	\$0	\$32,270	\$0
Unrealized Gain/Loss on Investments - UBS	\$21,442	\$42,200	\$0	\$0	(\$335,125)	\$0
Unrealized Gain/Loss St. Cecilia Recital Fund 80% - UBS	\$6,884	\$3,895	\$0	\$0	(\$62,470)	\$0
Unrealized Gain/Loss St. Cecilia Recital Fund 20% - UBS	\$1,721	\$974	\$0	\$0	(\$15,617)	\$0
EXCESS (DEFICIT) OPER. REV. OVER OPER. EXP.	(\$7,664)	\$33,737	(\$123,614)	\$42	(\$82,195)	\$759
EXCESS (DEFICIT) REVENUE OVER EXPENSES	(\$24,107)	\$194,204	\$39,253	\$364,802	\$307,884	\$194,070

American Guild of Organists
Comparative Report By Fund
All Funds

Fund	09/01/2014 to 05/31/2015			09/01/2015 to 05/31/2016			Dollar Variance			
	# Gifts	New Gifts	Avg. Given	# Gifts	New Gifts	Avg. Given	# Gifts	New Gift	Total Given	Variance
Annual Fund (Business)	21	2	\$2,585.00	14	1	\$2,440.00	-7	-1	\$-145.00	-6%
Annual Fund (Chapters)	41	0	\$8,975.21	19	0	\$4,700.00	-22	0	\$-4,275.21	-48%
Annual Fund (Individuals)	608	107	\$67,814.08	534	63	\$68,362.57	-74	-44	\$548.49	1%
Annual Fund (UBS Deposit)	1	0	\$982.00	1	0	\$1,012.96	0	0	\$30.96	3%
Bequests and Related Income	2	1	\$2,527.00	0	0	\$0.00	-2	-1	\$-2,527.00	0%
Competition Awards	2	2	\$7,000.00	6	0	\$18,000.00	4	-2	\$11,000.00	157%
Corporate Matching Gifts	3	0	\$1,200.00	3	0	\$250.00	0	0	\$-950.00	-79%
Donated Royalties	1	0	\$35.90	2	1	\$258.50	1	1	\$222.60	620%
Edward Hansen Memorial Fund	3	1	\$1,100.00	1	0	\$100.00	-2	-1	\$-1,000.00	-91%
Endowment Fund	183	86	\$62,507.88	141	68	\$15,612.00	-42	-18	\$-46,895.88	-75%
Endowment Fund (UBS Deposit)	1	0	\$982.00	1	0	\$1,012.96	0	0	\$30.96	3%
Endowment Fund Gala Ads	25	25	\$11,500.00	19	16	\$6,900.00	-6	-9	\$-4,600.00	-40%
Endowment Fund Gala Recital Tickets	86	85	\$5,600.00	0	0	\$0.00	-86	-85	\$-5,600.00	0%
Endowment Fund Gala Sponsorships	9	8	\$8,000.00	3	2	\$3,000.00	-6	-6	\$-5,000.00	-63%
Endowment Fund Gala Tickets	103	84	\$22,200.00	56	38	\$10,500.00	-47	-46	\$-11,700.00	-53%
Marianne Webb St. Cecilia Recital Fund	0	0	\$0.00	1	0	\$2,618.79	1	0	\$2,618.79	0%
New Organist Fund	147	90	\$10,835.00	177	101	\$31,480.00	30	11	\$20,645.00	191%
New Organist Fund (UBS Deposit)	0	0	\$0.00	2	2	\$11,000.00	2	2	\$11,000.00	0%
Nita Akin Fund	3	2	\$275.00	1	0	\$500.00	-2	-2	\$225.00	82%
Pogorzelski/Yankee Scholarship Fund	9	0	\$6,000.03	8	0	\$205,470.92	-1	0	\$199,470.89	3324%
Project Grants	6	1	\$9,734.99	4	2	\$10,100.00	-2	1	\$365.01	4%
S. Lewis Elmer Fund	1	0	\$150.00	1	0	\$250.00	0	0	\$100.00	67%
Totals:	1255	494	\$230,004.09	994	294	\$393,568.70	-261	-200	\$163,564.61	71%



AMERICAN GUILD OF ORGANISTS

CHAPTERS IN EVERY STATE

Chartered 1896 by the Board of Regents, University of the State of New York

NATIONAL HEADQUARTERS

475 Riverside Drive, Suite 1260, New York, NY 10115; phone 212-870-2310; Agohq.org

Please check the AGO website and later issues of TAO for certification updates throughout the year.

PROFESSIONAL CERTIFICATION REQUIREMENTS FOR 2017

EXAMINATION DATES

SERVICE PLAYING CERTIFICATE TEST: October 1, 2016, through March 31, 2017.

COLLEAGUE EXAMINATION: November 14, 2016, and May 12, 2017; November 17, 2017.

CHOIR MASTER EXAMINATION: May 24, 2017 (morning and afternoon).

ASSOCIATESHIP EXAMINATION: May 25 and 26, 2017 (paperwork section both mornings; organ playing one of the afternoons).

FELLOWSHIP EXAMINATION: May 25 and 26, 2017 (paperwork section both mornings; organ playing one of the afternoons). (Note: May 25 is Ascension Thursday)

ELIGIBILITY

In compliance with the status of the AGO as a not-for-profit educational organization, the examinations are open to AGO members and nonmembers. Nonmembers will pay a surcharge. The Associate, Choir Master, Colleague, and Service Playing examinations may be taken in any order. The Associateship certificate, however, must be acquired at least one year before the Fellowship Examination may be taken. Holders of the ARCO or ARCCO certificates are considered eligible to take the FAGO Examination, provided that applicants send a copy of the ARCO or ARCCO certificate with the completed application form.

APPLICATION PROCEDURES

Service Playing Certificate Test

Contact National Headquarters for application after July 1, 2016. The completed application may be submitted between September 1, 2016, and February 1, 2017. Tests may be taken at any chapter where a suitable organ and recording equipment are available, since the tests are recorded and the recordings are sent to National Headquarters for evaluation.

Colleague Examination

Contact National Headquarters for application form after July 1, 2016, for the November 2016 exam; after December 1, 2016, for the May 2017 exam; and after July 1, 2017, for the November 2017 exam. The completed application must be submitted by September 15, 2016, for the November 2016 exam; by March 1, 2017, for the May 2017 exam; and by September 15, 2017, for the November 2017 exam. Both sections of this examination (repertoire and keyboard skills) may be taken on the same date, or each section may be taken singly. Exams may be taken at any chapter where a suitable organ (not normally played by the candidate) and recording equipment are available, since the exams are recorded and the recordings are sent to National Headquarters for evaluation.

Choir Master, Associateship, and Fellowship Examinations

Contact National Headquarters after January 1, 2017, for application forms and a manual of procedure. The completed application must be submitted by April 1. Both sections of these examinations (paperwork and performance) may be taken in the same year, or each section may be taken singly. If only the paperwork section is to be taken, the examination may take place at any chapter, since the papers are sent to National Headquarters for evaluation. But if the performance tests, or both sections, are to be taken, the examination must take place at one of the designated regional examination centers, since two examiners must be present for the performance tests. A list of these examination centers is available on the website. The candidate may choose the center that is most convenient.

AGO/NPM Joint Certification

Candidates who are members in good standing of the National Association of Pastoral Musicians may obtain Service Playing or Colleague certification in both organizations by earning a passing grade on these examinations, and, for the Colleague only, passing a written test administered by NPM. (Separate application must be made to NPM to take the written portion of the NPM CAGO exam.) In applying to AGO Headquarters for the examination, candidates must indicate their desire for joint certification, and for the joint CAGO, candidates must also register with NPM. Certain options in each examination, indicated in the list of requirements, must be chosen. NPM joint certification candidates should be fully aware of all NPM certification requirements. Each examination will be graded by at least one examiner who is a member of NPM.

EXAMINATION FEES

Service Playing Certificate Test: \$150. Student rate \$125.

Colleague: both sections \$175, single section \$150. Student rate both sections \$150, single section \$125.

Choir Master: both sections \$300, single section \$250. No student rate.

Associateship: both sections \$300, single section \$250. Student rate both sections \$275, single section \$225.

Fellowship: both sections \$300, single section \$250. No student rate. Surcharge for nonmembers of the AGO: \$100.

The same fees apply for reexamination. To qualify for the student rate, candidate must be age 25 or younger with proof of valid student ID. All checks should be sent to National Headquarters and be made payable to the American Guild of Organists. Fees must be sent with completed application forms; checks must be dated by application deadline. Requests for cancellation of any examination must be received by Headquarters one full month prior to the examination date in order for a refund to be issued. In the case of all examinations, there is a nonrefundable portion (\$20) of the fee.

CERTIFICATES

Choir Master, Associateship, and Fellowship certificates will be issued to those who obtain at least 50% of the points for each item and 70% of the total maximum marks in each section (i.e., practical work and paperwork). In the case of the Colleague Examination, the certificate will be issued to those who either—a. take both sections of the examination at the same time and obtain at least 50% of the points of each item and 70% of the points for the entire examination; or b. pass each section separately, by obtaining at least 50% of the points for each item in that section and 70% of the total maximum marks in that section. The Service Playing Certificate will be issued to those who pass each item and the entire test by the same minimum scores. Information on academic regalia is available from Headquarters.

CREDIT

Either or both sections of the Colleague, Choir Master, Associateship, or Fellowship Examinations may be taken on any designated examination date. Credit will be given for sections passed. Candidates must pass the remaining portion of the examination (and the NPM written exam in the case of dual Colleague certification) within the five succeeding years.

PREPARATION

Materials from Headquarters are available to assist candidates who are preparing for Guild examinations. These include: examinations and solution booklets from the previous five years; the current editions of the *Colleague Examination Study Guidelines* and the *Service Playing Certificate Test Study Guide*; ear-training CDs for AAGO, ChM, and FAGO examinations; and *Preparing for AGO Exams: Articles Reprinted from The American Organist*. (See the Educational Resource page in THE AMERICAN ORGANIST for current prices on these items.) For practice purposes, it is highly recommended that candidates for Choir Master, Associateship, or Fellowship certificates work out a full set of a prior year's paperwork tests, within the time limits specified, some time before the actual examinations are given. For those taking the Colleague Examination or Service Playing Certificate Test, the respective study guidelines offer comprehensive approaches to preparation. Finally, the above-mentioned collection of exam-related articles drawn from THE AMERICAN ORGANIST contains information that may prove helpful to candidates at all levels. The 2013 Revised Edition of the *Examination Hymn Booklet* is available as a PDF. Previous editions are no longer valid. Requests should be sent to Paul Wolfe, Certification Program Administrator, at exams@agohq.org. The updated Manuals of Procedure for the Service Playing Test and the Colleague, Associateship, and Fellowship Examinations are available online as PDF documents at Agohq.org/certification.

EXAMINATION WORK SHEETS

Paper will be supplied for paperwork sections. For the Choir Master, Associateship, and Fellowship Examinations, no papers or books may be brought into the examination room. All candidates' answer sheets are retained at National Headquarters. Candidates will receive examiners' comments as a matter of course.

EXAMINATIONS FOR THE VISUALLY CHALLENGED

Examinations for the visually challenged are available. Requests for such examinations must be received in writing by February 1 for all except the Colleague Examination and the Service Playing Certificate Test. For the Colleague, the deadline is August 1, 2016, for the November 2016 examination; January 1, 2017, for the May 2017 examination; and August 1, 2017, for the November 2017 examination. For the Service Playing Certificate Test, the application may be submitted between August 1, 2016, and January 1, 2017. Persons with other challenges may also arrange for accommodations. In all cases, contact the program administrator before the above dates. Anonymity of all candidates and examiners remains inviolate. Every candidate must meet the same AGO standard of performance at each exam level in order to receive a certificate.

SERVICE PLAYING REQUIREMENTS

The repertoire pieces are not played first as a group of three, but separately in the beginning, middle, and conclusion of the test. The candidate will prepare and perform one work (and only one) from each of Groups A, B, and C. The Service Playing Certificate Test shall be recorded on CD or cassette tape at a site with suitable organ and recording equipment, then sent to National Headquarters for evaluation by two national examiners. A proctor will be appointed, and will be the only person in the room with the candidate when the test is given. (If a singer is employed for question S3, he or she will be permitted in the room only at that time.)

GROUP A

Any chorale prelude from Bach's *Orgelbüchlein*.
Any fugue with pedal by Bach, including the fugues from the so-called "Eight Little Preludes and Fugues," sometimes attributed to Bach.
Any chorale prelude with pedal by Buxtehude (any edition).

GROUP B

A single movement from any work by Mendelssohn, other than the hymn-like opening sections of Sonatas 5 and 6.
Any movement with indicated pedal from Vierne's *Vingt-quatre Pièces en style libre* (Durand, Masters Music Publications).
Any one of the Eleven Versets from *Dans la Gloire des Invalides (In the Glory of Les Invalides)* by Dupré, improvisations reconstructed by David A. Stech (Wayne Leupold Editions WL600189).

GROUP C

Any one of Schroeder's *Six Chorales (Sechs Orgelchoräle)*, Op. 11 (Schott/Hal Leonard 49003685).
Any movement from Langlais's *Organ Book* (Elkan Vogel 463-00006).
Any piece from *Saint Augustine's Organbook* by Gerald Near (Aureole Edition, AE 86, distributed by MorningStar Music).
Any one of Bloch's *Six Preludes* (G. Schirmer 50328700).
Wayne L. Wold: Trio on People, Look East from *Light One Candle* (Augsburg Fortress 11-10720).
Chelsea Chen: II. Moonlight Blue from *Taiwanese Suite*. Wayne Leupold Editions WL600246.

Candidates seeking NPM certification should either choose a work from the Dupré collection as their Group B piece, or a work from the Near collection as their Group C piece. (Or they may choose both.)

S1. (10 points) Prelude repertoire. The candidate will prepare and perform one work from either Group A, B, or C.

S2. (10 points) Opening Hymn with two transpositions. The candidate will select and use *one hymn* from the *2013 Revised Examination Hymn Booklet*, which may be requested from National Headquarters. He or she will transpose the hymn into two keys, not more than a major second in either direction. The keys will be chosen (and announced on the recording) by the proctor. The transposed versions are not to be written out in advance, and the hymn is not to be played in the original key first.

S3. (10 points) The candidate will select one of the four psalm accompaniments in the *2013 Revised Examination Hymn Booklet*, and will play refrains and two verses of the psalm as though it were being sung in a service of worship. Depending on the candidate's choice of psalm, a singer *may* be required in order to render a satisfactory performance on the test. (The aforementioned *Revised Examination Hymn Booklet* indicates which psalms require a singer.) If a singer is needed, the candidate may engage (at his or her own expense) any singer, including one with whom he or she performs regularly. Neither the candidate nor the examination proctor may serve as the singer. (The singer will be permitted in the examination room only during this portion of the test.) The identity of the singer will not be revealed on the recording to examiners in order to preserve the candidate's anonymity. For NPM certification candidates, the required psalm selection is either Psalm 22 (Guimont) or Psalm 33/34 (Gelineau).

S4. (10 points) Choice of one anthem from the following anthem list. The candidate will play the accompaniment as though accompanying a competent choir.

Mathias—As Truly as God Is Our Father (Oxford 9780193853768). (The candidate may choose to play choral parts during the pauses.)

Haydn—Awake the Harp (from *The Creation*) (G. Schirmer 50293660 or Oxford edition of *Creation* vocal score, 9780193354715).

Mendelssohn—How Lovely Are the Messengers (from *St. Paul*) (E.C. Schirmer No. 1134).

Near—Adam Lay Ybouden, No. 1 of *Two Carols* (Aureole/MorningStar No. AE 145). The composer suggests a quarter-note tempo of about 120 at the two *Allegro* sections (m. 12 and m. 39), not 84 as published.

S.S. Wesley—Thou Wilt Keep Him in Perfect Peace, any edition, including H.W. Gray, GCMR 1660, or Choral Public Domain Library (Cpdl.org).



S5. (10 points) Middle Hymn, no required transposition. The candidate will select and use *one hymn* from the *2013 Revised Examination Hymn Booklet*, different from the hymn chosen for question S2 above. He or she will play two stanzas as though leading a large, enthusiastic congregation. Use of pedals for at least one stanza is mandatory. Some contrast in the presentation of the two stanzas is expected, as is sensitivity to the text. NPM candidates are required to select "Sing of the Lord's Goodness" from the PDF of the *Revised Examination Hymn Booklet* to play for S5.

S6. (10 points) Choice of a second anthem from the list at S4. The candidate will play the accompaniment as though accompanying a competent choir.

S7. (10 points) Offertory repertoire, one piece from a group not chosen for S1.

S8. (10 points) The candidate will sight-read a short passage of music. The candidate's grade will be based on his or her ability to maintain the indicated tempo with accuracy of notes and rhythm. (The sight-reading question and information regarding the examination procedure will be sent from Headquarters to the chapter dean prior to the test date.)

S9. (10 points) Closing Hymn, no required transposition. The candidate will select and use *one hymn* from the *2013 Revised Examination Hymn Booklet*, different from the two hymns chosen for S2 and S5. He or she will play two stanzas as though leading a large, enthusiastic congregation. Use of pedals for at least one stanza is mandatory. Some contrast in the presentation of the two stanzas is expected, as is sensitivity to the text.

S10. (10 points) Postlude repertoire, one piece from the group not chosen for S1 or S7.

Note: In S5 and S9, the first stanza should use the harmonization given in the *Examination Hymn Booklet*. In S2, both stanzas are to be transposed from the given harmonization, one stanza in each key announced by the proctor.

AGO EXAMINATION PRIZES

The following prizes are awarded each year:

FAGO Prize—\$600, for highest overall score on FAGO Exam (both sections).

AAGO Prize—\$500, for highest overall score on AAGO Exam (both sections).

ChM Prize—\$500, for highest overall score on ChM Exam (both sections).

S. Lewis Elmer Award—\$500, for highest overall score on any of the above three exams.

To qualify for any of these prizes, both sections of an examination must be taken in the same year, and the overall score must be at least 85%.

CAGO Prize—\$300 for the highest passing score of the combined May and previous November tests. Both sections must be passed at the same time.

RECOMMENDED BIBLIOGRAPHY

An extensive bibliography, updated in 2008, for exam study is available free from National Headquarters. See "AGO Resources/Certification Study Materials" in this issue of TAO. The bibliography may also be downloaded from the AGO website as follows: Go to Agohq.org; place your cursor over the "About" tab on the gray banner at the top of the home page; click on "Guild Documents"; then scroll down to "Education Documents." The bibliography can also be accessed on the Certification page (via the "Education" tab on the home page).

COLLEAGUE REQUIREMENTS

The Colleague Examination shall be recorded on CD or cassette tape at a site with suitable organ and recording equipment, then sent to National Headquarters for evaluation by two national examiners. Please note that the CAGO Examination may no longer be postponed to the following November or May date. If the examination is not taken as scheduled, application must be made again, and new fees paid. Requests for cancellation must be received by Headquarters one full month prior to the examination date in order for a refund to be issued.

SECTION 1 – Repertoire at the Organ

C1. (25 points) *Organ Pieces*: Candidates will prepare one work from each of Groups A, B, and C. The candidate may play the repertoire in any order. The following repertoire is valid from November 2016 through the May 2018 exams. New repertoire for the November 2018 exam will be published in the July 2018 TAO.

GROUP A

J.S. Bach: Wachet auf, ruft uns die Stimme, BWV 645 (from *Schübler Chorales*, any edition).

J.S. Bach: Prelude only from Prelude and Fugue in F Minor, BWV 534 (any edition).

GROUP B

Johannes Brahms: Herzlich tut mich erfreuen, No. 4 (not No. 9) of *11 Choralvorspiele*, Op. posth. 122 (any edition).

Louis Vierne: Matines from *Triptyque*, Op. 58 (Lemoine, Masters Music Publications or Imslp.org).

GROUP C

David Ashley White: A Second Light (Selah Publishing Co. 160-660).
Robert J. Powell: Dear Nightingale, Awake! No. 3 in *From Heaven Above* (MorningStar Music MSM-10-180).

C2. (10 points) *Accompaniment of Choral Work*: Prepare Mark Sedio's Rich in Promise (Augsburg 11-10924).

C3. (10 points) *Accompaniment of Vocal Solo*: Prepare J.S. Bach's My Heart Ever Faithful (Mein gläubiges Herze) from the cantata *Also hat Gott die Welt geliebt*, BWV 68 (G. Schirmer or comparable online source).

Note: C2 and C3 must be played on the organ.

C4. (15 points) *Hymns*: The candidate will select two hymns from the *2013 Revised Examination Hymn Booklet*, which may be requested from National Headquarters. NPM candidates are required to play *one hymn* from the *2013 Revised Examination Hymn Booklet* and substitute James J. Chepponis's



“Melodic Gloria” (GIA No. G-7822) as the second hymn choice. For each hymn (not the “Melodic Gloria”), the candidate will introduce the tune and then play two stanzas as though leading a large, enthusiastic congregation. The introduction may be original or may be selected from published repertoire; it need not be elaborate but should serve well to prepare the congregation for singing, and should not exceed approximately one minute in length. Some contrast should be evident in the accompaniment of the two stanzas, at least one of which must be played with pedal. Sensitivity to the text will be expected.

SECTION 2 – Keyboard Skills

C5. (10 points) Play a passage of organ music (on three staves) at sight.

C6. (10 points) Do *a*, *b*, or *c*. NPM candidates must choose *b* or *c*.

- Harmonize a simple hymn tune.
- Harmonize a plainsong melody.
- Accompany a “folk-style” hymn tune in an appropriate manner.

C7. (10 points) Transpose a passage of music, not more than a major second in either direction.

C8. (10 points) Do *a*, *b*, or *c*.

- Improvise a passage of music (of approximately eight measures) consisting of two (approximately four-measure) phrases, each involving a modulation and a clearly defined cadence.
- Improvise a passage of music (of approximately 16 measures) consisting of two (approximately eight-measure) phrases based on a given melodic motif, each involving a modulation and a clearly defined cadence.
- In a passage of approximately 30 seconds' length, provide a bridge or modulatory passage between two hymns (in different keys) from the *2013 Revised Examination Hymn Booklet*. The hymns will be specified on the examination sheet.

A room with a piano will be provided for candidates for a 20-minute preparation session for questions C6, C7, and C8.

CHOIR MASTER REQUIREMENTS

SECTION 1 – Practical Work

(approximately 45 minutes will be allowed)

Ch1. (75 points) Rehearse and direct the choir in the performance of all or any portion of all the following works (in any order the candidate chooses):

Adrian Batten: Lord, We Beseech Thee (Oxford or CpdI.org).
Edward Bairstow: I Sat Down Under His Shadow (Oxford).
Ned Rorem: Love Divine, All Loves Excelling (Boosey & Hawkes).

The choir, consisting of at least four singers, will be provided at the examination center. The examiners will determine which portions of the pieces will be rehearsed. The candidate will be expected to rehearse the choir as though preparing for an actual performance. Attention should be given, within the context of the rehearsal of these works, to aspects of good choral singing, including general musicality, balance, methods of tone production, and clear enunciation of the text. If the candidate prefers, an accompanist (not one of the examiners) will be available to play keyboard parts on the piano.

Ch2. (25 points) Demonstrate keyboard ability by harmonizing a melody, playing harmonic progressions at the piano or organ as directed, and playing a hymn from the *2013 Revised Examination Hymn Booklet*.

SECTION 2 – Paperwork Tests

(3 hours will be allowed)

Ch3. (15 points) *Ear Tests*: (A) Write down from dictation a short passage in two parts, for which the key and time signature will be announced and the tonic chord played. (B) Candidates will be given a copy of a passage in hymn style. This will be played with some deliberate wrong notes and/or rhythms, which the candidates will be asked to identify. Each test will be played four times, allowing 30 seconds between each playing.



Ch4. (15 points) *Analysis*: Demonstrate knowledge of theory through analysis of a piece of choral music.

Ch5. (10 points) *Gregorian Chant*: Answer questions on Gregorian chant, including range, names of intervals, names of neumes, and finals and dominants of the ecclesiastical modes. Candidates will be expected to read and transcribe Gregorian notation.

Ch6. (15 points) *Hymnody*: Answer questions on the history and literature of hymns, both texts and tunes, from earliest examples to the present.

Ch7. (10 points) *Liturgy*: Answer questions on liturgy and liturgical trends. The candidate is expected to be familiar with the historic liturgies of the Western church, and also with contemporary trends in at least one present-day denomination.

Ch8. (10 points) *Choir Training*: Questions will deal with the vocal and musical training of both adult and children's choirs.

Ch9. (15 points) *Choral Repertoire*: Demonstrate knowledge of choral literature for various types of choirs.

Ch10. (10 points) *General Musical Knowledge*: Answer questions on the history and literature of music.

ASSOCIATESHIP REQUIREMENTS

SECTION 1 – Tests at the Organ

(approximately 40 minutes will be allowed)

A1. (40 points) Candidates will prepare one piece from each of the following four lists, and be prepared to play all or any portion of each piece, as requested by the examiners. One (and only one) of the selections will be a slow movement, marked with an asterisk * in the lists below. The candidate may play the repertoire in any order.

LIST A

Georg Böhm: Prelude and Fugue in D Minor (Edition Schott ED 21679, *Sämtliche Orgelwerke/Complete Organ Works, Volume 32 of Meister der Norddeutschen Orgelschule/Masters of the North German Organ School*, or Breitkopf 6634, *Sämtliche Werke, Band I Nr. 4*, also available from Ludwig Masters or Imslp.org).

Dieterich Buxtehude: Ich ruf zu dir, Herr Jesu Christ, BuxWV 196 (any edition).

Dieterich Buxtehude: Toccata in F Major, BuxWV 157 (any edition, title in Hansen edition [Hedar, ed.] is Toccata und Fuga, p. 103).

Franz Tunder: Komm, heiliger Geist, Herre Gott (Breitkopf 6718).

*François Couperin: Chromhorne sur la Taille from *Messe pour les Couvents* (any edition).

LIST B

J.S. Bach: Prelude and Fugue in A Major, BWV 536 (any edition).

J.S. Bach: Allegro (iii) from *Trio Sonata* No. 1, BWV 525 (any edition).

*J.S. Bach: Adagio e Dolce (ii) from *Trio Sonata* No. 3, BWV 527 (any edition).

J.S. Bach: Trio in D Minor, BWV 583 (not *Trio Sonata*) (any edition).

*J.S. Bach: Nun komm, der Heiden Heiland, BWV 659 (any edition).

J.S. Bach: Toccata in D Minor, BWV 538 (“Dorian/Dorische”) (any edition).

LIST C

*Charles-Marie Widor: Adagio from *Symphonie No. 5* (any edition).

*Frank Bridge: Adagio in E Major from *Three Pieces* (any edition).

Louis Vierne: Allegro vivace (fourth movement) from *Symphonie I* (any edition).

César Franck: Pièce héroïque from *Trois Pièces* (any edition).

Camille Saint-Saëns: March Religieuse, Op. 107 (1898 Durand edition, available at Imslp.org).

Max Reger: Toccata in D Minor from *12 Stücke für die Orgel*, Op. 59, Book 1 (Breitkopf or Peters).

LIST D

Herbert Howells: Sarabande for the Morning of Easter (Novello or Hal Leonard HL 14015542).

Paul Hindemith: Lebhaft (i) from *Organ Sonata II* (any edition).

Vincent Persichetti: *Sonata for Organ*, Op. 86, first movement only (Elkan-Vogel/Theodore Presser PR 46300080).

*Olivier Messiaen: Apparition de l’Eglise éternelle (any edition).

Maurice Duruflé: Fugue sur le thème du Carillon des Heures de la Cathédrale de Soissons, Op. 12 (any edition). continued>>

FELLOWSHIP REQUIREMENTS

SECTION 1 – Tests at the Organ

(approximately 45 minutes will be allowed)

F1. (40 points) Candidates will prepare one piece from each of the following four lists, and be prepared to play all or any portion of each piece, as requested by the examiners. One (and only one) of the selections will be a slow movement, marked with an asterisk * in the lists below. The candidate may play the repertoire in any order.

LIST A

J.P. Sweelinck: Fantasia No. 1 (“Fantasia Chromatica”), SwWV 258 (any edition).

Dieterich Buxtehude: Te Deum laudamus, BuxWV 218 (any edition).

Nicolaus Bruhns: Praeludium in G Major (any Urtext edition).

Girolamo Frescobaldi: Toccata Sexta (VI) from *The Second Book of Toccatas, Canzoni etc., 1637* (any edition).

*Nicolas de Grigny: Récit du Chant de l’Hymne precedent (Pange Lingua) from *Premier Livre d’Orgue* (any edition).

LIST B

J.S. Bach: Toccata in F Major, BWV 540 (any edition).

J.S. Bach: Christ, unser Herr, zum Jordan kam, BWV 684, from *Clavierübung III* (any edition).

*J.S. Bach: An Wasserflüssen Babylon, BWV 653b (any edition).

*J.S. Bach: Allein Gott in der Höh’ sei Ehr’, BWV 662 (any edition).

J.S. Bach: Fugue in E Minor (“Wedge”), BWV 548 (any edition).

J.S. Bach: Allegro (third movement) from *Trio Sonata* No. 2 in C Minor, BWV 526/3 (any edition).

LIST C

Louis Vierne: Les Cloches de Hinckley from *Pièces de Fantaisie, Quatrième Suite*, Op. 55 (Lemoine or Masters edition).

*César Franck: Prière, Op. 20 (any edition).

*Jean-Jules Roger-Ducasse: Pastorale (Durand or any edition).

Robert Schumann: Fugue V, Lebhaft from *Six Fugues on the Name BACH*, Op. 60 (any edition).

*Maurice Duruflé: Veni Creator, Op. 4: Adagio from p. 18 through the statement of the chorale, page 27 (Durand).

Charles-Marie Widor: Allegro (first movement) from *Symphonie VI* (any edition).

LIST D

Calvin Hampton: Voluntary or Postlude on *Engelberg* (Wayne Leupold WL 700006).

Herbert Howells: *Psalm-Prelude*, Set Two, No. III, Sing Unto Him a New Song, Ps. 33:3 (Novello).

Jean Langlais: Dialogue sur les mixtures from *Suite brève* (Editions Leduc).

*Gerre Hancock: Schönster Herr Jesu from *A New Liturgical Year* (Augsburg Fortress 11-10810).

Gerald Near: Carillon on a Ukrainian Bell Carol (Aureole Editions, available from MorningStar Music).

A2. (10 points) Play at sight a passage of music in open score on four staves employing G and F clefs.

A3. (10 points) Transpose a passage of music, not more than a major second in either direction. The candidate will be permitted to play the passage once through in the original key.

A4. (10 points) Play the continuo part of a chorale or short instrumental movement from a figured bass. Only the bass and figures will be given.

A5. (10 points) Harmonize a brief passage of music in four parts, for part of which a treble melody will be given, and for part of which an unfigured bass will be given.

A6. (10 points) The candidate will prepare a hymn (from a U.S. hymnal, with English text, readily available in print) as though leading a large, enthusiastic congregation. He or she will introduce the hymn followed by two stanzas bridged by an interlude. The introduction and interlude may be original, selected from published repertoire, or improvised. Contrast between the two stanzas and sensitivity to the character of the text and tune will be expected. The candidate may choose to include an interlude in the form of a modulatory bridge with a change of key for the second stanza.

A7. (10 points) Do *a*, *b*, or *c*.

a. Improvise five or six variations over a given ground bass.

b. Improvise a brief prelude on a given hymn tune.

c. Improvise a brief prelude on a given chant.

SECTION 2 – Paperwork Tests

First Session (3 hours allowed)

A8. (25 points) *Analysis*: Respond to questions regarding a composition (printed on adjacent pages of the test pamphlet), which may be drawn from any important period, style, or performance medium. Venture opinions as to composer, approximate date, harmonic and contrapuntal texture, and/or form.

A9. (20 points) *Fugue*: Candidates should be prepared to analyze examples, respond to questions, correct intentional errors, and write brief examples of 18th-century fugal composition.

Second Session (3 hours allowed)

A10. (15 points) *Ear Tests*: Write down from dictation two short passages, the first a single melodic line, the second in two parts (treble and bass clefs). The key and time signature of each will be announced, and the tonic chord played. Each test will be played four times, allowing 30 seconds between each playing.

A11. (20 points) *Composition*: Continue and bring to a conclusion a passage for organ whose opening is given. Approximate length will be specified. Imaginative use of the tools of composition will be expected. Continuous writing in a specified number of parts is not required.

A12. (20 points) *Questions*: Answer objective questions on music history, including questions on organ repertoire, choral music, organ construction and maintenance, and contemporary trends.

Anton Heiller: Meditation über die gregorianische Oster-Sequenz “Victimae paschali laudes” (Doblinger).

Egil Hovland: Nun danket alle Gott from *A New Liturgical Year* (Augsburg Fortress 11-10810).

F2. (10 points) Play a passage of organ music at sight.

F3. (15 points) Play at sight a passage of music in open score on four staves employing C clefs (soprano, alto, and tenor) and bass clef.

F4. (10 points) Arrange at sight for the organ the *piano* accompaniment of a vocal score (which itself may be a reduction of an original accompaniment for orchestra).

F5. (10 points) Transpose a passage of music, not more than a major third in either direction.

F6. (15 points) Improvise a short piece (approximately two minutes in duration) in ternary form on a given theme. The candidate will supply a recognizable contrasting motif for the middle section. Clarity of form and structure will be expected.

SECTION 2 – Paperwork Tests

First Session (3½ hours allowed)

F7. (20 points) *Counterpoint*: Candidates should be prepared to analyze examples, respond to questions, and write *brief* examples of counterpoint in 16th-century style.

F8. (15 points) *Fugue*: Candidates should be prepared to analyze examples, respond to questions, and write brief examples of 18th-century fugal composition.

F9. (15 points) *Essay*: Write an essay on one of three given topics concerning the life and music of Nicolas de Grigny.

Second Session (3½ hours allowed)

F10. (15 points) *Ear Tests*: (A) Write down from dictation a short passage in four parts, for which the key and time signature will be announced and the tonic chord played. (B) Write down from dictation a short passage of two-part counterpoint, for which the key (but not the time signature) will be stated and the tonic chord played. Test A will be played five times, Test B four times. One minute maximum is allowed between each playing.

F11. (15 points) *Orchestration*: Demonstrate knowledge of the capabilities of orchestral instruments, the craft of orchestration, and the historical stylistic use of the orchestra through responses to questions, analysis of examples, the transcription of a brief passage for orchestra or ensemble, and/or the reduction of an orchestral score for performance on the organ.

F12. (20 points) *Composition*: Write a composition for unaccompanied voices on a given text. The length will be specified. Imaginative use of the tools of composition will be expected.

AGO Acronyms in Common Usage

ac·ro·nym : a word (as NATO, radar, or laser) formed from the initial letter or letters of each of the successive parts or major parts of a compound term; also an abbreviation (as FBI) formed from initial letters.

AAGO	Associateship Certificate, American Guild of Organists
AF	Annual Fund
AGOYO	AGO Young Organists
BRC	Board of Regional Councillors
CAGO	Colleague Certificate, American Guild of Organists
CC	Convention Coordinator
CCNM	Councillor for Competitions and New Music
CCON	Councillor for Conventions
CCPE	Committee on Continuing Professional Education
CD&S	Committee on Career Development and Support
CDS	Clarence Dickinson Society
CDF	Council Designated Fund
CFC	Committee for Conventions
ChM	Choir Master Certificate, American Guild of Organists
CNMCC	Committee on New Music Competitions and Commissions
COMDACS	Committee on Membership Development and Chapter Support
CONO	Committee on the New Organist
COPOE	Committee on Pipe Organ Encounters
COSSR	Committee on Sharing Skills and Resources
CPC	Committee on Professional Certification
CRC	Convener of the Regional Councillors
DC	District Convener
ED	Executive Director
EF	Endowment Fund
ERC	Editorial Resources Committee
FAGO	Fellowship Certificate, American Guild of Organists
IM	Independent Member
JJ	January Jubilee
LM	Lifetime Member
LRPTF	Long-Range Planning Task Force
NC	National Council
NCOI	National Competition in Organ Improvisation
NNC	National Nominating Committee
NOF	New Organist Fund
NYACOP	National Young Artists Competition in Organ Performance
ONCARD	Online National Collection and Remittal of Dues
ORF	Officer Report Form
POE	Pipe Organ Encounter
POE+	Pipe Organ Encounter+ (for adults)
POEA	Pipe Organ Encounter (Advanced)
POET	Pipe Organ Encounter (Technical)
PPP	Pedals, Pipes, and Pizza
PY or P-Y	Pogorzelski-Yankee (Annual Competition, Memorial Scholarships, and Pipe Organ)
RC	Regional Councillor
RCC	Regional Convention Coordinator
RCE	Regional Coordinator for Education
RCMPC	Regional Competition Coordinator
RCYO	Regional Competition for Young Organists
RNC	Regional Nominating Committee
SPC	Service Playing Certificate, American Guild of Organists
SC	Steering Committee
TAO	THE AMERICAN ORGANIST Magazine

Acronyms Used by Our Organizational Friends

AAM	Association of Anglican Musicians
ACDA	American Choral Directors Association
ADM	Association of Disciple Musicians
AIO	American Institute of Organbuilders
AGEHR	Handbell Musicians of America (formerly American Guild of English Handbell Ringers)
ALCM	Association of Lutheran Church Musicians
APOBA	Associated Pipe Organ Builders of America
ARCCO	Associateship Diploma, Royal Canadian College of Organists
ARCO	Associateship Diploma, Royal College of Organists
ATOS	American Theater Organ Society
CCRCM	Conference of Roman Catholic Cathedral Musicians
CertRCO	Certificate, Royal College of Organists
CG	Choristers Guild
ChRCCO	Choral Conducting Diploma, Royal Canadian College of Organists
CMAA	Church Music Association of America
CMI	Church Music Institute
CRCCO	Colleague Diploma, Royal Canadian College of Organists
DipCHD	Choral Directing Diploma, Royal College of Organists
FABM	Fellowship of American Baptist Musicians
FRCCO	Fellowship Diploma, Royal Canadian College of Organists
FRCO	Fellowship Diploma, Royal College of Organists
FUMWA	Fellowship of United Methodists in Worship and Art
GCNA	Guild of Carilloneurs of North America
GTM	American Conference of Cantors (formerly Guild of Temple Musicians)
IUP	Indiana University of Pennsylvania
LTRCO	Licentiate in Teaching, Royal College of Organists
MMF	Moravian Music Foundation
NAfME	National Association for Music Education (Formerly MENC, Music Educators National Conference)
NAGCR	North American Guild of Change Ringers
NPM	National Association of Pastoral Musicians
MTNA	Music Teachers National Association
OHS	Organ Historical Society
PAM	Presbyterian Association of Musicians
RCO	Royal College of Organists
RCCO	Royal Canadian College of Organists
RSCM	Royal School of Church Music
SBCMC	Southern Baptist Church Music Conference
THS	The Hymn Society in the United States and Canada
UCCMA	United Church of Christ Musicians Association
UUMN	Unitarian Universalist Musicians Network

Updated 9/27/2016

EB

Important Resources on the AGO Website

Official Guild Documents

All Official Guild Documents are located at:

<https://www.agohq.org/about-the-ago/guild-documents/>

From the homepage, navigate to: About > Guild Documents. The following documents, whose length precludes their inclusion here, are provided there as downloadable PDF files:

- National Operating Procedures
- Responsibilities of Elected and Appointed Officials
- Timeline for Regional Councillors
- Code of Ethics
- Code of Professional Standards
- Guidelines for National and Regional Nominating Committees

Chapter Deans List

The most recently updated list of chapter deans is located at:

<https://www.agohq.org/chapter-deans/>

On the homepage, scroll down to the “Quick Links” box. Click on “**Chapter Deans List**” and the page at the address above will open with three version of the list of all chapter deans:

1. By State
2. By Region
3. In an Excel spreadsheet for download, containing full contact information (postal/email addresses, telephone/fax numbers) for all chapter deans

Chapter Management Handbook

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Guild Documents

Links to Additional Documents:

Convention Planning Documents

AGO National Conventions: A Creative Partnership.
 Guidelines for National Conventions
 Guidelines for AGO Regional Conventions
 An Invitation to Chapters to Host a Regional Convention
 Application to Host a Regional Convention
 Regional Convention Budget Template

Chapter Documents [The *Chapter Management Handbook* Link is [HERE](#).]

Dues Report Form
 Dues Summary Form (Excel)
 Dues Summary Form (PDF)
 How to Develop Chapter Operating Procedures (WORD)
 Officer Installation Services
 Guidelines for Disbandment of an AGO Chapter
 Membership Renewal Form
 Media Relations Handbook
 Membership Transfer Form
 Membership Brochure
 Lifetime Membership Form
 Chapter Management Handbook
 On-Line Forms

Order Form for Membership Materials

Education Documents (Downloadable Documents)

Manual of Procedure for the Service Playing Test
 Manual of Procedure for the Colleague Examination
 Manual of Procedure for the Associate and Fellowship Examination
 Selected Repertoire for Organ and Orchestra, compiled by Michael Barone
 Modern Editions of Early French Organ Music
 AGO Certification. A chapter guide for promotion, preparation, and participation.
 Certification Requirements
 AGO Bibliography for Exam Preparation
 Wedding Policy: A Guide for Churches and Synagogues
 AGO Wedding Repertoire List
 Pipe Up! Let it Resound! An Introduction to the Pipe Organ booklet for Pre-School through Grade 5.
 Chapter Outreach
 POE/POE+ Handbook
 Pedals, Pipes, and Pizza
 Pipeworks
 The Examinations and Academic Regalia of the American Guild of Organists by Agnes Armstrong, first published in *The American Organist*, July 1996

Reorganization Documents

National Council with New Committee Structure

National Council

Reorganizing the Regions Including Current and Proposed Regional Maps
by Paul Barte

States by Region

Leadership Training and Orientation Documents (this booklet in PDF)

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New Organ Plus

The New Organist

Chapter Outreach to New Organists

Pipe Organ Encounters [The *POE Handbook Link* is HERE.]

Pipe Organ Encounters (POE)

POE Tech

POE Advanced

POE+

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AMERICAN GUILD OF ORGANISTS
Revised Code of Ethics
Approved by AGO National Council October 3, 2015

Preamble/Preface.

The American Guild of Organists encourages its members to embrace and practice the following values as core ideals that Guild members aspire to cultivate in their ethical and professional conduct.

- **Value 1. Responsible Conduct toward Those Whom We Serve** (including but not limited to clergy, supervisors, congregants, choir members, students, children, et al.). Members shall:
 - Treat those whom they serve in a professional manner, with dignity, compassion, civility, and respect.
 - Show respect to those whom they serve, regardless of race, ethnicity, religion, age, gender, gender identity, sexual orientation, marital status, socio-economic status, disability, or medical condition.
 - Avoid any sort of abusive behavior, whether verbal, physical, sexual, psychological, emotional, or other.
 - Refrain from disclosing confidential or sensitive information about others obtained in the course of professional service, unless disclosure serves a compelling professional purpose or is required by law.

- **Value 2. Respect for Our Professional Colleagues.** Members shall:
 - Maintain a professional attitude and act with integrity in relationships with colleagues.
 - Respect the reputation of colleagues and refrain from making malicious or false statements about colleagues.
 - When substituting for a colleague, respect the reasonable wishes and requirements of the colleague in regard to the duties and role in which one is substituting.
 - Seek to settle misunderstandings or disputes with colleagues in a professional manner, utilizing the assistance of trustworthy neutral third parties when appropriate.
 - Respect the employment of colleagues, applying only for positions for which a legitimate vacancy can be confirmed.
 - Honor the right of incumbent organists to play for weddings, funerals, and other services at their place of employment, and never accept requests to play for such services without the incumbent's express permission.

- **Value 3. Integrity in Our Professional Work.** Members shall:
 - Honor and abide by the conditions and requirements of the job descriptions and work agreements to which they have knowingly agreed.
 - Follow, as applicable, the principles of professional conduct that are expressed in the AGO Code of Professional Standards.

Members of the American Guild of Organists are bound by the [Code of Ethics](#) and guided by the Code of Professional Standards. Members of the American Guild of Organists dedicate themselves to the highest standard of professionalism, integrity and competence. The following principles are guidelines for the conduct of members in fulfilling their obligations as professional musicians.

AGO Code of Professional Standards

Approved by National Council 7/02/00, as amended 12/02/14

Skills:

- i. Members develop and maintain skills in performance, improvisation, service playing, conducting, arranging, and composing commensurate with their duties.
- ii. Members stay abreast of current developments in liturgy, hymnody, performance practice, and musicology through continuing education.
- iii. Members become knowledgeable in the liturgy and worship traditions of the institutions they serve.
- iv. Members acquire business, administrative and interpersonal skills to perform their duties.

Employment Matters:

- i. Members agree to employment only after reaching a clear understanding of the position, the employer's expectations, and the lines of accountability.
- ii. Members request written contracts that protect employee and employer.
- iii. Members maintain courteous and respectful relationships with other staff members and members of their congregations, making an effort to resolve potential conflicts as soon as they become evident.
- iv. Members address differences with employing institutions through appropriate channels, including, but not limited to, their contract and the institution's personnel policies manual.

Respect for Colleagues:

- i. Members supervise other musicians in a professional and courteous manner.
- ii. Members respect the intellectual property rights of composers, authors and publishers by complying with the Copyright Law and licensing requirements regarding reproduction, recording, distribution, broadcasting and performing rights.
- iii. Members address differences with other members of the American Guild of Organists by following the procedures outlined in the Discipline.
- iv. Members do not discriminate against others on the basis of race, national origin, age, religious affiliation, gender, marital status, sexual orientation, disability, or medical condition (including, but not limited to Acquired Immune Deficiency Syndrome).
- v. Members do not use AGO affiliation or membership information publicly (except for biographical purposes) to endorse, for commercial advantage, the financial and business goals or the products and services of others or to further any political goals.

AGO DISCIPLINE

Approved by the AGO National Council as amended January 23, 2015

The *Discipline* is to be used when an individual Member of the AGO or an AGO Chapter Executive Committee wishes to file a complaint against another Member for a violation of the *Code of Ethics*.

Neither the complainant nor the accused may participate through legal counsel. If either party insists upon involving legal counsel in the *Discipline*, the procedures shall be terminated.

Confidentiality: The proceedings relating to the *Discipline* are to be considered confidential. The final determination will be made known to both parties, but all discussions and any supporting documentation will remain confidential.

I. AT THE CHAPTER LEVEL

- A. The complaint should be filed, in writing, with the Dean of the accused Member's chapter, the District Convener, or the Regional Councillor. It should be filed within 30 days of the time the alleged violation becomes known. The complaint should outline the nature of the alleged violation, and be accompanied by any supporting documentation. The Member filing the complaint agrees to cooperate fully with this process. Independent Members shall be considered as members of the Chapter which is nearest to their primary residence. "Nearest" shall be defined as the residence of the closest Chapter Dean at the time an incident occurred which gave rise to the use of the Discipline.
- B. The officer who receives the complaint shall forward a copy of the letter and a copy of the *Discipline* to the accused Member, and request a response in writing within 15 days. The *Discipline* process will continue with or without a response from the accused Member.
- C. The officer who received the original complaint shall provide copies of both Members' letters and accompanying documentation to the following individuals, who shall together promptly decide if the complaint should be acted upon:
 - Chapter Coordinator for Professional Development (or another chapter officer if there is no Chapter Coordinator for Professional Development)
 - Regional Councillor
 - Regional Coordinator for Professional Development
 - National Councillor for Membership/Convener of the Regional Councillors
- D. If it is determined that the complaint deserves no further consideration, no other proceedings are necessary. The Regional Councillor shall notify both Members promptly, in writing, of this determination.

E. If it is determined that the complaint deserves further consideration, the Regional Councillor shall appoint a Committee director, who shall convene the Committee and sign all correspondence. The Committee, appointed to carry out the *Discipline*, shall be made up of the following individuals:

- two members of the chapter, appointed by the Dean (the Dean may be one)
 - Councillor for the Region (or his/her representative)
 - Regional Coordinator for Professional Development (or his/her representative)
 - National Councillor for Membership/Convener of the Regional Councillors (or his/her representative)

II. AT THE COMMITTEE LEVEL

- A. Within 30 days of the decision to proceed, the Committee shall have a meeting with both the complainant and the accused Members present. At least 3 of the 5 members of the Committee must be present. Both Members should be given adequate opportunity to discuss the situation with those members of the Committee present. A written record of the meeting should be kept, and distributed to all members of the Committee as soon as possible following the conclusion of the meeting.
- B. The entire Committee shall meet within 15 days of the above meeting to discuss the case. If a majority of the Committee feels that further investigation is necessary, such investigation should be undertaken and completed within 30 days, at which time the entire Committee will reconvene. The Committee will decide on an appropriate response:
- Exoneration, meaning that no wrongdoing was found.
 - Censure, including a written reprimand from the Committee. The Committee may also determine that certain conditions should be met in order to maintain AGO membership. Those might include a letter of apology or compensation for lost income. If the censured Member fails to comply with the conditions within a reasonable length of time, the Committee may recommend expulsion.
 - Expulsion, an extraordinary remedy that is applied in the most extreme circumstances. If the Committee decides to recommend this response, that decision must be ratified by the National Council.
- C. The Committee shall notify both Members of their decision immediately.
- D. The Committee shall formulate a final report that includes their recommendation and the reasons for it, as well as the supporting documentation from the investigation. This report will remain in the chapter files of the accused Member's chapter.

III. AT THE NATIONAL LEVEL

- A. If the recommendation of the Committee is expulsion, the National Councillor for Membership/Convener of the Regional Councillors will forward the Committee's report to the National Council. The Council will consider the case as soon as possible. It may vote to uphold the Committee's recommendation of expulsion, or take other action as it deems appropriate. The National Council's determination is final.
- B. The decision of the National Council will be reported by the National Councillor for Membership/Convener of the Regional Councillors to the investigating Committee. The National President will inform both Members in the case of the National Council's determination.

IV. REINSTATEMENT

A person who has been expelled from membership in the AGO may seek to reapply for membership after 3 (three) years have passed. The application should include a statement from the expelled Member outlining the reasons why his/her readmission is merited. It should also include letters in support of the application from three voting Members in good standing. The application should be addressed to the National President, for consideration by the National Council at its next meeting.

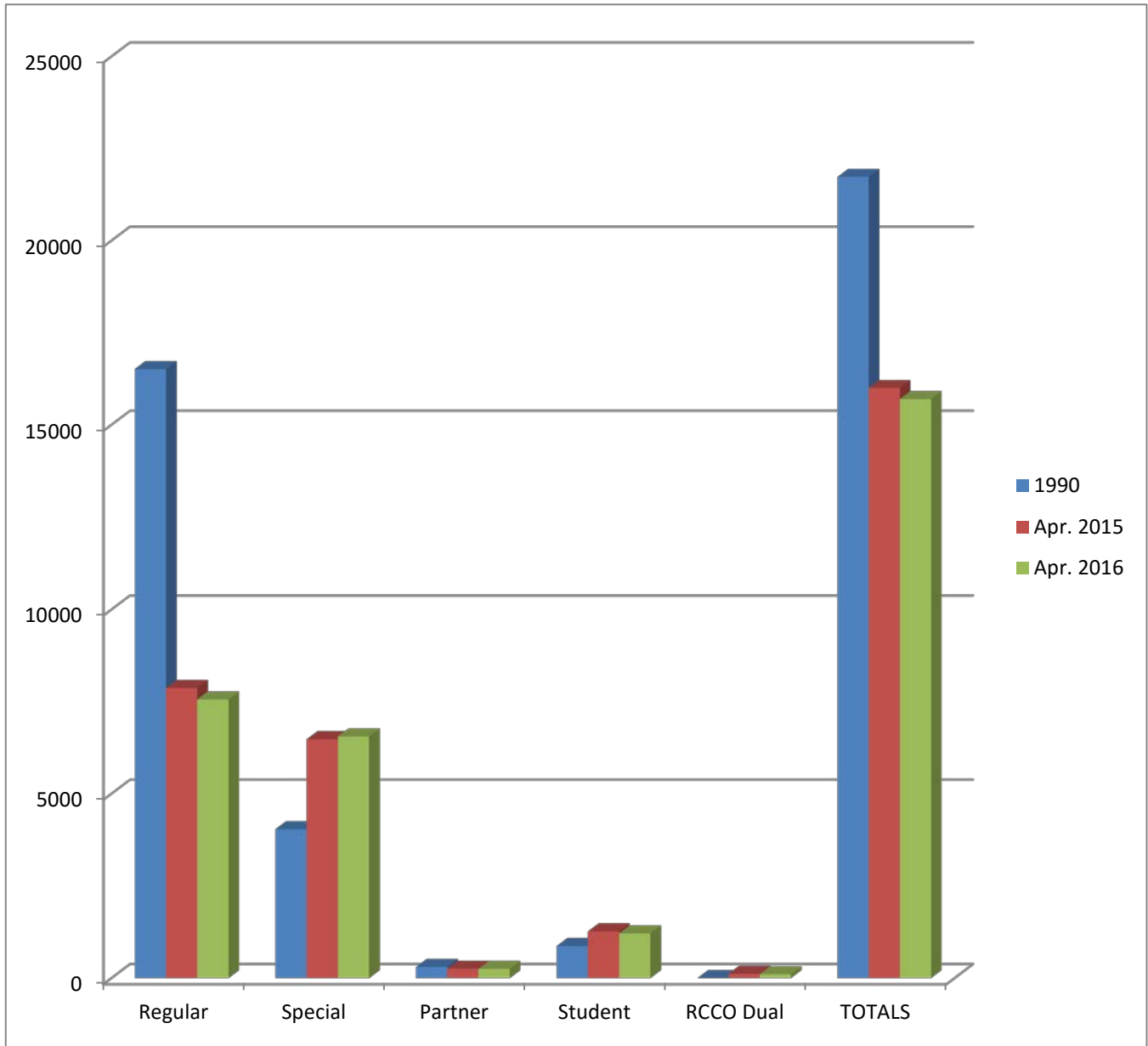
NOTES

Geographical Considerations: The Regional Councillor may determine that E-mails, teleconferencing and/or video-conferencing may be used at certain points in this process if the distances involved in travel for Committee members, the complainant or the accused would constitute an unreasonable financial burden.

Overt actions designed to circumvent the *Code of Ethics* may subject a Member to disciplinary action.

AGO Membership Comparison

	1990	Apr. 2015	Apr. 2016
Regular	16516	7873	7561
Special	4040	6481	6559
Partner	306	258	256
Student	872	1269	1215
RCCO Dual	(NA)	122	111
TOTALS	21734	16003	15702



AGO DUES RATES

At the direction of the AGO National Council, AGO Headquarters implemented an anniversary date membership cycle effective November 1, 2014. As a result, AGO staff sends out invoices each month. For the majority of chapter members whose membership year is July 1–June 30, AGO staff will send out email or surface-mail renewal notices beginning in the first week of April.

While the initial renewal notice to all members will come from the AGO National Headquarters, chapters should plan to follow up frequently with all nonrenewing members and encourage them to renew. The member roster feature in ONCARD will allow chapter officers to see, in real time, who has renewed and who has not.

National Headquarters will collect all dues payments. The national portion of dues will be retained by Headquarters to support regional and national programs and operations and to provide a one-year (12 issues) subscription to THE AMERICAN ORGANIST magazine, the official journal of the AGO. The local portion will be forwarded to the chapter to support its programs and activities.

Membership is open to all interested individuals. Prospective members may join online by visiting Agohq.org or by requesting a new member application from their local chapter. A completed application form must accompany dues for each new member.

AGO DUES RATES

Membership Category	National Portion	Chapter Portion	Total Dues
Voting Membership:			
Regular	\$61	\$39	\$100
Special (over 65, or under 21, or disabled)	\$43.50	\$31.50	\$75
Full-time Student (with school ID)	\$27	\$13	\$40
Partner (second member at same address, no TAO)	\$36	\$39	\$75
Dual	\$0	\$39	\$39
Student Dual	\$0	\$13	\$13
Independent Regular	\$100	\$0	\$100
Independent Special	\$75	\$0	\$75
Independent Student	\$40	\$0	\$40
Independent Partner	\$75	\$0	\$75

Non-voting Membership:

AGO Subscriber (TAO subscription, but no chapter affiliation)	Residing in U.S.:		
	1 year \$65	2 years \$120	3 years \$168
Chapter Friend (no TAO, chapter participants only)	Outside of U.S.:		
	1 year \$84	2 years \$154	3 years \$219

dues rate set by local chapters
able to institutions
criber rate.)

(Subscriptions are available at the AGO headquarters of Organists, National Headquarters, American Guild, 475 Riverside Drive, New York, NY 10115
fax: 212-870-2163
Agohq.org
phone: 212-870-2310
Members@a

AGO FUNDS

Annual Fund



In December 1982, the Guild established the AGO Annual Fund – a campaign to generate contributions beyond dues from individual members, chapters, and businesses in fields related to organ and choral music. Monies raised through the Annual Fund support the general operating expenses of the national organization.

Thanks to the generosity of thousands of individuals, chapters, and businesses that contributed to the Annual Fund last year, the day-to-day challenges of the Guild were better met, and our financial foundations were strongly reinforced. Contributions to the AGO Annual Fund are used to support:

SUBSIDIZED membership dues, including reduced dues for senior citizens, students, and the disabled; member life, health, and disability insurance at low group rates; liability insurance for all chapter events and maintenance of tax-exempt status for all chapters.

PUBLICATION of a comprehensive library of educational materials for organists and choir directors, ranging from print and audio resources designed to improve musical skills to salary guidelines, sample contracts, and other documents focusing on professional concerns; and chapter leadership materials, such as the Chapter Management Handbook and the new Chapter Outreach to New Organists booklet.

CONTINUING EDUCATION programs including professional development workshops, seminars, and masterclasses; and the five-tier Professional Certification program for all members.

OUTREACH programs to raise public awareness about the organ, such as Pipe Organ Encounters for youth and adults, the PipeWorks program for children, and the AGO Web site.

COMMUNICATIONS with seminaries, denominational leaders, and music organizations to improve working relationships between organists and the institutions they serve.

SPONSORSHIP of four widely respected national competitions in organ performance, improvisation, organ and choral composition, and the Regional Competitions for Young Organists.

COMMISSIONS of new music to broaden the repertoire for organists and choirs.

CONVENTIONS on the regional and national levels for all members.

The importance of the AGO Annual Fund grows each year as we strive to reach ambitious new goals. Please send your tax-deductible contribution to the AGO Annual Fund today. With your help we will be able to strengthen the Guild's services and enhance our support of the profession into the new millennium.

Endowment Fund

AGO
Endowment
Fund

Campaign
for the
Second
Century



AGO's lively concern for education and outreach has prompted the formation of the AGO Endowment Fund. The purpose of this fund is to expand programs for leadership development among AGO members; educate new organists; and cultivate new audiences for organ and choral music. An initial \$2 million goal has been established to raise restricted principal that will be invested to produce continuing income support for essential Guild projects well into the new century.

New Organist Fund

The AGO New Organist Fund was established in 1993 to support Guild programs dedicated to developing a new generation of organists. Inaugural contributions to this fund were made in honor of three extraordinary leaders of the Guild: M. Searle Wright, FAGO; Roberta Bitgood, FAGO, CHM; and Leslie P. Spelman, FAGO. Today, the New Organist Fund shelters both permanently restricted gifts to named scholarships, and restricted gifts for the support and development of new organists. Each year, this fund provides scholarship assistance for talented POE participants. Many young, aspiring organists benefit from this fund each year, some who otherwise would be unable to attend a POE.

Permanently Restricted Gifts

Charlene Brice Alexander Scholarship 1916-1987

The Charlene Brice Alexander Scholarship was established in 2006 through a generous gift from Henry White. The first scholarship award was made in 2007. Contributions in memory of Charlene Brice Alexander are invited.

**Lucie Ford Anderson Scholarship
1920–2012**

The Lucie Ford Anderson Scholarship fund was established in 2012 through a generous bequest from her estate and gifts from family and friends. A scholarship will be awarded once the minimum balance threshold is achieved. Contributions in memory of Lucie Ford Anderson are invited.

Anthony Baglivi Scholarship

The Anthony Baglivi scholarship was established in 2009 by the AGO National Council and the Associated Pipe Organ Builders of America in recognition of more than three decades of service as editor and advertising manager of The American Organist Magazine. A scholarship for a POE (Technical) student is awarded annually. Contributions in honor of Anthony Baglivi, Editor Emeritus of The American Organist Magazine, are invited.

Philip E. Baker Scholarship

The Philip E. Baker Scholarship was established in 2001 by the AGO National Council through a generous grant from the Perot Foundation. Contributions in honor of Philip Baker are invited.

**Robert S. Baker Scholarship
1916–2005**

The Robert S. Baker Scholarship fund was established in 2005 by Dr. Baker's family, friends, students, and Yale University colleagues. Contributions in memory of Robert Baker are invited.

**Seth Bingham Scholarship
1882-1972**

The Seth Bingham Scholarship was established in 2001 by Patricia Bingham Dale. Contributions in memory of Seth Bingham are invited.

**Michael Cohen Scholarship
1939-2008**

The Michael Cohen Scholarship fund was established by Michael's partner, Carl Brown, with the support of family and friends. Contributions in memory Michael Cohen are invited.

**Clarence Dickinson Scholarship
1873-1969**

The Clarence Dickinson Scholarship was established in 2001 by M. Louise Miller. Contributions in memory of Clarence Dickinson are invited.

**Virgil Fox Scholarship
1912-1980**

The Virgil Fox Scholarship fund was established in 2002 by The Virgil Fox Society, Inc. Contributions in memory of Virgil Fox are invited.

Eileen M. Guenther Scholarship

The Eileen M. Guenther Scholarship was established in 2014 by the AGO National Council in recognition of her many years of leadership as a member of the council. A scholarship will be awarded once the minimum balance threshold is achieved. Contributions in honor of Eileen Guenther, Past President of the American Guild of Organists, are invited.

**Philip Hahn Scholarship
1935-2003**

The Philip Hahn Scholarship was established in 2002 by the AGO National Council in recognition of Dr. Hahn's ten years of extraordinary leadership as a member of the council. Contributions in memory of Philip Hahn, AAGO, Past President of the American Guild of Organists are invited.

Charles Henderson Scholarship**1917-2001**

The Charles N. Henderson Scholarship was established in 2001 by the family and friends of Charles Henderson and the AGO National Council. Contributions in memory of Charles Henderson, Editor Emeritus of The American Organist Magazine, are invited.

The Leupold Foundation Scholarship

The Leupold Foundation scholarship was established in 2008 through a generous gift from the Leupold Foundation. Contributions are invited.

Alfred E. Lunsford Scholarship**1918-2003**

The Alfred E. Lunsford Scholarship was established in 2003 through the generosity of the Schantz Organ Company and a gift from Mr. Lunsford's estate. Contributions in memory of Alfred E. Lunsford are invited.

The Ruth Milliken Scholarship Fund**1921-2008**

The Ruth Milliken Scholarship fund was established in 2003 by Ms. Milliken's students and friends. Contributions in honor of Ruth Milliken, AAGO are invited.

The Bruce Prince-Joseph Scholarship**1926-2015**

The Bruce Prince-Joseph Scholarship was established in 2015 through a gift from his estate. Contributions in memory of Bruce Prince-Joseph are invited.

Douglas Rafter Scholarship**1915-2013**

The Douglas Rafter Scholarship was established in 2015. The first scholarship award will be made in 2017. Contributions in memory of Douglas Rafter, AAGO, are invited.

Gordon and Naomi Rowley Scholarship

The Gordon and Naomi Rowley Scholarship was established in 2012 through a generous gift from the Rowleys. Contributions are invited.

Ned Siebert Scholarship**1953-2000**

The Ned Siebert Scholarship was established in 2000 through the generosity of the family and friends of Ned Siebert. Contributions in memory of Ned Siebert are invited.

Morgan and Mary Simmons Scholarship

The Morgan and Mary Simmons Scholarship was established by a generous gift from the Andrew Family Foundation in 1996. The fund continues to grow each year through the generosity of the Simmonses and dedicated friends. Contributions in honor of Morgan and Mary Simmons are invited.

Mary Kathryn Smith Scholarship**1937-2015**

The Mary Kathryn Smith Scholarship was established in 2015 through generous gifts from her family and friends. The first scholarship award will be made in 2017. Contributions in memory of Mary Kathryn Smith are invited.

Frederick Swann Scholarship

The Frederick Swann scholarship was established in 2008 by the AGO National Council in recognition of his many years of extraordinary leadership as a member of the council. Contributions in honor of Frederick Swann, Past President of the American Guild of Organists, are invited.

Martin M. Wick Scholarship**1919-2002**

The Martin M. Wick Scholarship was established in 2004 by the Wicks Organ Company through the generosity of Arthur J. Meier Jr. Contributions in memory of Martin M. Wick are invited.

Honor a loved one, friend, colleague, or beloved teacher by establishing a permanently endowed AGO POE scholarship in their name with a minimum contribution of \$15,000. For further information, please contact:

F. Anthony Thurman,
 Director of Development and Communications
 AGO National Headquarters
 475 Riverside Drive, Suite 1260
 New York, NY 10115-1260
 212-870-2310 FAX 212-870-2163
fathurman@agohq.org



Nita Akin Fund

The Nita Akin Competition Fund was established in 1984 to support the ongoing operations of the National Young Artists Competition in Organ Performance (NYACOP). It is a permanently restricted fund. 80% of the earnings of this fund is available for use each year. The remaining 20% is reinvested. Contributions are invited.

Nita Akin is remembered as a devoted teacher and one of the early American pioneers in the field of organ performance. A student of Charles Courboin, she taught hundreds of students during her long and distinguished career as organist at the First Methodist Church in Wichita Falls, Tex., and as professor of organ at Midwestern University. Nita was a selfless, inspiring giver, never charging any student for the lessons she gave.

Edward A. Hansen Memorial Fund



Dr. Hansen served as Organist for the Seattle Symphony, Organist-Choirmaster at Plymouth Congregational Church in Seattle, and Conductor of the UPS-Tacoma Civic Chorus. He was Chairman of the Organ and Church Music Department and University Organist for the University of Puget Sound from 1969 to 1993. Ed was a strong supporter of the Guild and our mission, having served as Dean of the Seattle Chapter, Education Coordinator and Regional Councillor of Region VIII, National President from 1981 to 1986, Councillor for Organizational Concerns and National Vice President, and as Director of the Long-Range Planning Task Force.

The AGO National Council established the Edward A. Hansen Memorial Fund in 1999 in memory of the Guild's beloved past president. This is a restricted fund. Contributions to this fund are used to provide the Edward A. Hansen Leadership Award for Outstanding Leadership of the AGO. It is presented at the biennial AGO National Convention. Contributions are invited.

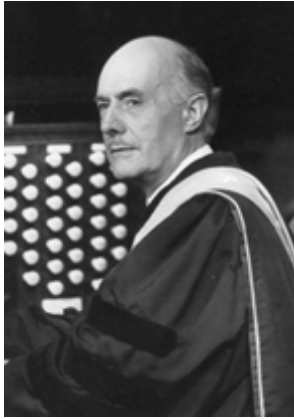
S. Elmer Lewis Fund



The AGO National Council instituted the S. Lewis Elmer Award to be given each year to the person who attains the highest score in either Associateship or Fellowship examination. In addition to a handsome certificate affirming the honor, a cash award is made.

For this purpose, the S. Lewis Elmer Fund was established in 1968; the first award was given to Robert Cundick in 1970. Today, annual earnings from the S. Lewis Elmer Fund are used also in support of FAGO, AAGO, and ChM certification prize awards. S. Lewis Elmer was Warden and President of the AGO (1943–1958). He worked tirelessly to establish local chapters throughout the country. Among the many honors bestowed upon S. Lewis Elmer during his lifetime of accomplishment, his Associateship Certificate was his proudest possession. It is fitting that Dr. Elmer's many years of devoted service to the Guild are memorialized through the S. Lewis Elmer Award.

Clarence Dickinson Society



A founder of the AGO and the School of Sacred Music at Union Theological Seminary, Clarence Dickinson (1873-1969) was known as the Dean of American Church Musicians. Dr. Dickinson – organist and choirmaster, composer, virtuoso, performer, author, lecturer, and teacher – worked in all his capacities to broaden appreciation of organ music and reach new audiences. He worked tirelessly to improve the quality of church music, even as he celebrated his 90th birthday conducting a large choral festival at The Riverside Church in Manhattan. Clarence Dickinson's legacy will forever uphold a standard of excellence in church music.

In 1997, 16 members of the Guild became charter members of the Clarence Dickinson Society by including the AGO in their will or estate plans. They were Lorene S. Banta, Muriel W. Crowley (deceased), Paul J. Danilewski, Harriet L. Dearden, Winifred Howe, Edwin H. Holmberg, Jr., Joel H. Kuznik, Wm. A. Little, John Obetz, Helen A. Osterberg, W. James Owen, Frank J. Poole, Jr., Peggy Kelley Reinburg, Charles L. Smith, Jr., Frederick Swann, and Clementine Miller Tangeman (deceased). We extend our heartfelt thanks to all these visionaries.

Membership in the Society grows each year. By including the AGO in their will or estate plans, these individuals have displayed a public commitment to the mission of the Guild that will transcend their earthly life. Their bequests will forever be a living testimony to their belief in the work of the American Guild of Organists. Your legacy can do the same. Won't you join us?

American Guild of Organists
Clarence Dickinson Society
 for planned giving

REMEMBER THE AGO in your will or estate plans to ensure that your interests in the organ world will endure through future generations. Opportunities for deferred gifts are numerous: giving through life insurance, retirement plans, trusts, annuities, and bequests. The CLARENCE DICKINSON SOCIETY was established in 1997 to honor those members and friends of the AGO who have included the Guild in their wills or estate plans. Won't you join us? Membership requires no minimum financial commitment.

- | | | |
|------------------------------------|---|--------------------------------------|
| Anonymous (4) | † Frank S. Graboski, CAGO | § Roy Roberts |
| Barbara W. Adler | E Lary Grossman, SPC | Stephen T. Roberts |
| † Lucie Anderson | Eileen Guenther | Jayson Rodovsky-Engquist |
| Donald C. Auberge, Jr., CAGO | Terrie Harman, CAGO | Roger W. Roszell, SPC |
| Christopher Babcock | † Charles N. Henderson | † Marjorie D. Sawyer |
| David G. Bahrke | Suzanne M. Hertel | § Vicki J. Schaeffer |
| † Lorene S. Banta | Shirley Hill, AAGO | Lea Schmidt-Rogers |
| Mary Lou Criss Barker | Edwin H. Holmberg Jr. | † Thomas J. Secor |
| Ted Barr and Tony Thurman | Karen and Walter Holtkamp | † Ellena A. Sewell |
| Paula Jane Barta, SPC | Winifred Howe | Morgan F. Simmons |
| Bruce P. Bengtson, AAGO | † Rudolf O. Inselmann | § Michael F. Simonini |
| R. Monty Bennett, CAGO | Calvert Johnson | † Edward F. Small |
| † Roberta Bitgood, FAGO, CHM | Jeanne R. Johnson | M. Ellen Southard |
| § Lori P. Bourret | Paul R. Jones | † Carl B. Staplin, AAGO |
| Andrew A. Bowen, CAGO | † Roy F. Kehl, FAGO | § David W. Stinson |
| § Jane Ann Bradbury | Robert Burns King | † Virginia Strohmeier-Miles, CAGO |
| Susan Shively Burkhalter, CAGO | Richard F. Kline Jr. | Frederick Swann |
| John-Paul Buzard | Ralph Kneeream | Peter Sykes |
| † Don G. Campbell | § Ronald Krebs | † Clementine Miller Tangeman |
| Cary W. Castellaw | † Joel H. Kuznik | § Louise Temte, CAGO |
| James David Christie | Ann Labounsky, FAGO | Mark A. Thallander |
| Thomas and Mary Clark | § David K. Lamb, CAGO | † Violet E. Thomas |
| § Clarence L. Cloak | James Kirk Ledbetter, SPC | James E. Thomashower |
| Stephen Z. Cook, CAGO | Win. A. Little | Ralph F. Tilden |
| Charlotte F. Cordes, CAGO | † Richard Alan Livingston | Lois Z. Toepfner |
| † John E. Courter, FAGO | Kenneth D. Lowenberg, FAGO | † Robert L. Town |
| † Joseph W. Coutret | † Cameron Magnon | † Martha Lee Cain Tranby |
| † Muriel W. Crowley | Lorraine M. Magnuson | George E. Tutwiler |
| Paul J. Danilewski | † Fred S. Mauk | Charles J. Updegraph |
| † Vernon L. deTar, FAGO | Elaine Mann, FAGO | Paul Valente |
| Harriet L. Dearden, AAGO | J. Barbara McKelway | † John T. Vernieu |
| William D. Dickinson | § Wilma J. Meckstroth | Cheryl R. Wadsworth, CAGO |
| Delbert D. Disselhorst | † Ruth Milliken, AAGO | Victoria L. Wagner |
| John A. Ditto | Robert L. Moncrief | John C. Walker, FAGO |
| Nancy Ruyle Dodge | Philip T. Newton Jr., CAGO | John Powel Walsh |
| Geoffrey J. Druce, MD | William E. Nierintz, CHM | † Mr. and Mrs. D. DeWitt Wasson, CHM |
| Alice Dubernell | Frances Nobert | † Marianne Webb |
| Linda Wilberger Egan | † John Obetz | † William B. Weeks, AAGO |
| Steven L. Egler | † Helen A. Osterberg | † Wanda Wienke |
| Sheldon F. Eldridge Jr. | Barbara Owen, CHM | † Kathryn E. Weyand |
| Dennis Elwell | W. James Owen | † Henry White |
| Jane Errera, CHM | † Lyle F. Perusse, CAGO | Mina Belle Packer Wichmann |
| Margaret R. Evans | † Arthur A. Phillips, AAGO, CHM | † Esther Cupps Wideman |
| Pauline Fritz, SPC | Robert S. Plimpton II | † Charles T. Witmer |
| † Henry S. Fusner, AAGO | † Ronald Pogorzelski and † Lester Yanke | Barclay F. Wood |
| Stephen W. Garner | † Frank J. Poole Jr. | Robert W. Woody |
| Norman and Ethel Geist, CAGO | Michael Quimby | † M. Searle Wright, FAGO |
| Mr. and Mrs. Ronald L. Gould, AAGO | Peggy Kelley Reinburg | † Gordon Young |
| † Dennis L. Goward | James P. Riggs | |

† Deceased § New member

How will you be remembered by the Guild, if the Guild is not remembered by you?

For information email F.Anthony.Thurman@agohq.org or phone 212-870-2311, ext. 4308.
 American Guild of Organists | 475 Riverside Drive, Suite 1260 | New York, NY 10115

**Membership in the Clarence Dickinson Society requires no minimum financial commitment.
 For information contact: F.Anthony.Thurman@agohq.org or 212-870-2311, ext. 4308.**

Lifetime Membership

You Are Cordially Invited to Join the Guild as a Lifetime Member

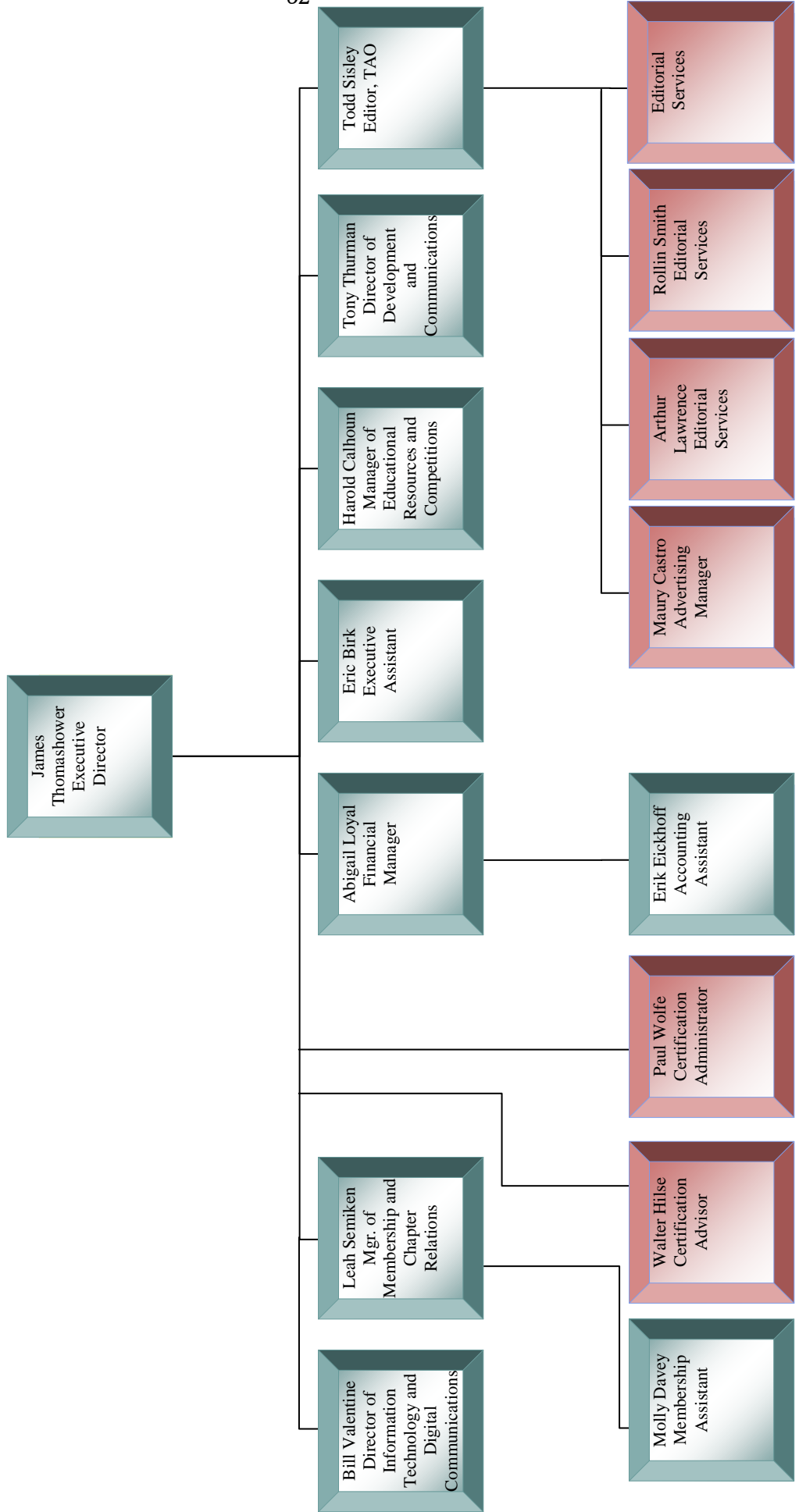
Lifetime membership is a new and exciting membership option for those who wish to declare their timeless support of the Guild by making a commitment to Guild membership for life.

Benefits:

- Never write a check for AGO membership renewal again! AGO National Headquarters will remit the chapter portion of your membership dues to the local chapter of your choice on an annual basis, or you can join as a lifetime independent member.
- Enjoy the flexibility and the opportunity to designate the corpus of your Lifetime membership dues upon your death to one of the following funds: the AGO Endowment Fund, New Organist Fund, Nita Akin Fund, or National Council-Designated Endowment, which supports general operations.
- Your name will be published in THE AMERICAN ORGANIST Magazine annually and posted on the AGO Web site.

Cost:

Lifetime Membership is available for \$3,000, either as a lump sum or payable in \$500 installments over six years.



Note: Green frames indicate regular staff members. Red frames indicate consultants.

Getting the information you need at AGO HQ (212-870-2311)

Executive Director (National Council, Conventions, Staff): James Thomashower (x4300) jet@agohq.org

Executive Assistant (Conventions [except that contracts \$5,000 or over go to James for review & signature], Committee on the New Organist [POE], Committee on Sharing Skills and Resources, Member Group Insurance, Chapter liability insurance, Chapter tax status): Eric Birk (x4304) eric.birk@agohq.org

Director of Development and Communications (Gifts & Contributions, AGO Fund-raising, AGO Press Releases): F. Anthony Thurman (x4308) fathurman@agohq.org

Manager of Membership and Chapter Relations: Leah Semiken (x7512) leah.semiken@agohq.org

Manager of Competitions and Educational Resources (CCPE, New Music, Competitions, AGO Store): Harold Calhoun (x4318) hc@agohq.org

Membership Assistant (Reception, Member updates, ONCARD set up help for chapters): Molly Davey (main number: 212-870-2310) molly.davey@agohq.org

Certification Administrator (Exam applications, Examination hymn booklets): Paul Wolfe (x4303) exams@agohq.org

Director of Information Technology and Digital Communications (Website, ONCARD, AGO Social Media, AGO email blasts): Bill Valentine (direct line: 212-870-2312) bill.valentine@agohq.org

Financial Manager (Financial Reports, Reimbursements, Budget information): Abigail Loyal (x4302) abigail.loyal@agohq.org

Accounting Assistant (Accounts Payable): Erik Eickhoff (x4305) erik.eickhoff@agohq.org

Editor of TAO: Todd Sisley (x4306) tsisley@agohq.org

Calendar: calendar@agohq.org

Recitals: recitals@agohq.org

Pipings: pipings@agohq.org

Chapter News: chapternews@agohq.org

TAO Advertising Manager: Maury Castro (x4299) maury.castro@agohq.org

There is some overlap of who can actually help in routine matters, so if you are not sure exactly who to call, it is best to call and ask the question and the Membership Assistant (Molly Davey) or another person can help you, or pass you to someone else who can even if the person directly in charge of the area is not available at the moment.

updated 6/2016